

CITY OF
GALESBURG
ILLINOIS

January 21, 2025

City Council Agenda



55 W. TOMPKINS STREET
GALESBURG, IL 61401
WWW.CI.GALESBURG.IL.US



CITY OF
GALESBURG
ILLINOIS



City Council Meeting Agenda

City Council Chambers

January 21, 2025

Galesburg City Council meetings are streamed live on the City's website and Comcast channel 7.

6:00 p.m.	Roll Call	Pledge of Allegiance
		Invocation
	Approve	Minutes from January 6, 2025
		Public Comment
		Consent Agenda #2025-02
25-2001	Resolution	MFT Resurfacing
25-4003	Approve	Concrete and asphalt material testing for 2025
25-4004	Approve	Special Event Application for a vendor show hosted by Good Note Store
25-4005	Approve	WIRC Membership
25-4006	Approve	Release of sewer easement for 1922 N. Henderson Street
25-8001	Bills and Advance Checks	Approval and warrants drawn in payment of same

[Passage of Ordinances and Resolutions](#)

25-1000	Ordinance	Site lease amendment #2 for Telecommunications Tower at 2345 Adams Street (First Reading)
25-1001	Ordinance	Removal of a Class A-1 liquor license (First Reading)
25-2002	Resolution	RAISE Grant application for South Street underpass
25-2003	Resolution	Authorizing Execution of a Service Agreement with the Lowest Responsible Bidder for Energy Aggregation

[Bids, Petitions and Communications](#)

[City Manager's Report](#)

Miscellaneous Business (Agreements, Approvals, Etc.)

25-4007	Approve	Agreement for fuel supply and delivery
25-4008	Approve	Salary Schedule
25-4009	Approve	OPEB Contribution

Town Business

25-9002	Approve	Bills
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Closing Comments

Adjournment



CITY MANAGER'S OFFICE

Operating Under Council – Manager Government Since 1957

CITY COUNCIL MEETING

City Manager's Report

January 21, 2025

CONSENT AGENDA #2025-02

Item 25-2001 MFT Resurfacing

Staff recommend approval of the Motor Fuel Tax Resolution for resurfacing in the amount of \$800,000.00. This project will go out for bid this spring and work will include removal and replacement of the existing areas of deteriorated asphalt surface, repairs to curb and drainage inlets, and replacement of sidewalk curb ramps to make them ADA compliant where necessary. There are sufficient funds budgeted for this work in the 2025 budget from the MFT Fund.

Item 25-4003 Concrete and Asphalt Material Testing

Staff recommend approval of engaging with Bruner Cooper & Zuck Inc. for construction materials testing during 2025. Material testing and inspection of concrete plants and asphalt plants are a required aspect of the inspection of public works projects. While City forces do some of the testing, the City does not have the required testing equipment or training to perform all required tasks. Bruner Cooper & Zuck submitted quotes for this work, and the city will engage with them at the listed unit rate, based on the scope of the work being completed. The City Gas Tax 2025 budget includes funds up to \$20,000.00 for this work.

Item 25-4004 Special Event Application

Staff recommend approval of the special event application submitted by the Good Note Store for hosting a vendor show with food and merchandise available for sale at Lake Storey Park.

Item 25-4005 WIRC Membership

Staff recommend approval of membership with the Western Illinois Regional Council (WIRC) for July 1, 2024 – June 30, 2025, for a total expense of \$17,085.00. WIRC is an independent, technical assistance organization and assists the city in the preparation and administration of Community Development Block Grants (CDBG) for public infrastructure, economic development, and housing lead remediation and rehab grants.

Item 25-4006 Release of Sewer Easement for 1922 N. Henderson Street

Staff recommend release of utility easement for 1922 N. Henderson Street. A title search recently revealed there is a 10-foot easement for sewer that ran under the existing building at 1922 N. Henderson Street but was previously relocated. The owner has requested the release of the easement to clear up the discrepancy. The City does not currently have any facilities located in the utility easement and is agreeable to the release of the utility easement.

Item 25-8001 Bills

Bills and advanced checks are submitted for approval. All purchases are made in accordance with purchasing policies, with bids over \$25,000.00 utilizing the competitive bid process and approved individually by the City Council.

ORDINANCES AND RESOLUTIONS**Item 25-1000 Telecommunications Tower Site Lease Amendment (First Reading)**

Staff recommend approval of an ordinance to provide for an amendment to an existing Site Lease Agreement. The City currently leases a piece of property in Kiwanis Park to GTP Acquisition Partners II, LLC, which contains their telecommunications tower. The site lease began in 1999 and is set to expire in 2039. The tower owner has stated it is difficult to attract additional co-locating antennas with such a short time period left and has requested the lease term be extended an additional 20 years to July 31, 2059. If the ordinance is approved and a signed amendment provided by February 15, 2025, the city will receive a one-time payment of \$15,000.00. The City also collects a monthly rent payment for the tower and each co-located antenna from other telecommunication companies that install their equipment on the tower.

Item 25-1001 Removal of a Class A-1 Liquor License (First Reading)

Staff recommend amending Section 113.043(A) of the Galesburg Municipal Code to remove one Class A-1 liquor license from the City's inventory. This amendment would remove the license held by The Pour House, prior to the business ceasing operations. Any interested parties in the future can make an application to the Liquor Commissioner and City Council for a Class A-1 license.

Item 25-2002 RAISE Grant Application for the South Street Underpass

Staff recommend approval of resolution of support and commitment of local funds for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program application for a project planning study at the South Street railroad underpass. The proposed application will apply for funding for project planning only. The intent of the project planning phase is to develop the purpose and need of the project, develop alternatives and conceptual designs, seek stakeholder and public involvement, study environmental impacts, and develop cost estimates for alternatives. The potential changes that will be a part of the study include closing the Mulberry Street crossing and replacing the South Street underpass with a new underpass that does not have a height restriction. Also, straightening the underpass to be in line with the current South Street alignment and making changes to the intersection with Seminary Street, both of which would improve safety. The total estimated cost of the Project Planning study is \$1,683,988.00. If awarded, the RAISE Program would cover 80% of the cost of the study and the City and BNSF would split the 20% local match, which would equate to \$168,399.00 for the City's contribution.

Item 25-2003 Authorizing Execution of an Energy Aggregation Agreement

Staff recommend approval of resolution authorizing execution a municipal aggregation agreement. In 2024, the City of Galesburg retained The Stone River Group LLC as the new energy broker for municipal aggregation permitting the City to become part of Central Illinois Municipal Aggregation (CIMA). CIMA was formed by The Stone River Group LLC in 2017 to allow a group of municipalities to collectively negotiate an agreement at a fixed price for the supply of electricity for their residents. Due to the daily fluctuation of energy prices, The Stone River Group LLC must

be able to obtain signatures from all municipalities within CIMA on the same day to successfully execute a new agreement with the lowest responsible bidder for the supply of electricity for residential and small commercial retail customers who do not opt out of the municipal aggregation program. Given the sensitive time frame, City staff are requesting prior authority from the City Council to allow the City Manager to execute the municipal aggregation agreement at the time of receipt. The new municipal aggregation agreement for the City of Galesburg will be in effect once the current agreement expires in July of 2025.

BIDS, PETITIONS AND COMMUNICATIONS

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (Agreements, Approvals, Etc.)

Item 25-4007 Agreement for Fuel Supply and Delivery

Staff recommend approval of a five-year agreement with Herr Petroleum for the supply and delivery of gasoline and diesel fuels. The City currently has fuel tanks in eight locations, and the tanks with the highest volume of use are located at Central Garage as most City vehicles replenish their fuel supply at this location. In addition, there are smaller tanks located at various locations to fuel equipment or to serve as a fuel supply for necessary generators. The City received two proposals for this service, with Herr Petroleum providing the best proposal and overall pricing to provide motor fuel and delivery to the City. Sufficient funds are budgeted by each department for their respective estimated usage of fuel.

Item 25-4008 Salary Schedule

Staff recommend approval of the classification and salary schedule for exempt employees. This year brings many personnel and organizational changes for the City, including appointing Aaron Gavin as the Director of Public Works, condensing the Information Technology staff, and the retirement of the Benefits & Risk Manager. The attached 2025 Classification and Salary Schedule reflects the addition of the Director of Information Technology and Director of Human Resources positions. In addition, it eliminates the position of Senior Systems Administrator and creates the position of Senior Systems Administrator & Security Manager, eliminates the HR Manager position and creates an HR Generalist position. The changes in the salary schedule are consistent with the FY 2025 budget.

Item 25-4009 OPEB Contribution

Staff recommend approval of submitting the budgeted FY 2025 OPEB contributions of \$146,325.00 to the City's OPEB Trust account. In addition to pensions, many state and local government employers provide other postemployment benefits (OPEB), as part of the total compensation offered to attract and retain the services of qualified employees. Since 2013, the City Council has been proactive by annually contributing funds, on average approximately \$142,550.00, to the City's OPEB Trust to offset the City's OPEB liability. For fiscal year 2025, administration is recommending that the City, excluding the Library and Township, contribute \$146,325.00 to the City's OPEB Trust account.

TOWN BUSINESS

Item 25-9002 Town Bills

Respectfully submitted,

Eric Hanson
City Manager

Galesburg City Council Regular Meeting
City Council Chambers
55 West Tompkins Street, Galesburg, Illinois
January 6, 2025
6:00 p.m.

Called to order by Mayor Peter Schwartzman at 6:00 p.m.

Roll Call #1: Present: Mayor Peter Schwartzman, Council Members Bradley Hix, Wayne Dennis, Evan Miller, Dwight White, Heather Acerra, Sarah Carrington, and Steve Cheesman, 8. Also Present: City Manager Eric Hanson, City Attorney Dan Alcorn, and City Clerk Kelli Bennewitz.

Mayor Schwartzman declared a quorum present.

The Pledge of Allegiance was recited.

A moment of silence was observed in lieu of an invocation.

Council Member Dennis moved, seconded by Council Member Carrington, to approve the minutes of the City Council's regular meeting from December 16, 2024.

Roll Call #2:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Carrington, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

PUBLIC COMMENT

Jennifer Holmes addressed the Council and stated that while she was walking her dog on Cherry Street she encountered a homeless person who was in pain, confused and in need of help, so she called public safety. She believes our city has seen an increase in the number of people who are homeless and Galesburg residents and business owners need to know how to help and where to refer people. She added that if she hadn't recently had some workplace training on homelessness, she would have likely walked by this young woman. Currently, if a person gets off a train or a bus in Galesburg and is looking for help with shelter or a meal, the closest dependable shelter is the Galesburg Rescue Mission, which is located on Farnham Street.

Ms. Holmes feels that Galesburg should have a downtown day center, or drop in center, for people who are homeless similar to the Carpenter's Place in Rockford. They have a day room with a common area, serve breakfast and lunch, offer a place to shower, clothing, telephones and a message service. It would also be helpful if residents and business owners could give people a card with information on local resources for shelter, food, counseling, etc. She urged the Council to take seriously the problem of homelessness in our community. She thanked them for listening and for serving.

CONSENT AGENDA #2025-01

All matters listed under the Consent Agenda are considered routine by the City Council and will be enacted by one motion.

25-3000

Approve the bid from Roanoke Concrete Products for the annual supply of fill and patch materials for the 2025 calendar year, except for:

- HMA Surface Course “D” N50 and High-Performance Patching Mixture – Tickle Asphalt Co.
- Mason Sand FA-9 (Picked Up), Fill Sand FA-1 (Picked Up), Trench Backfill FA-6 (Picked Up), and Cold Patch (Emulsion) – Galesburg Builders Supply
- Coarse Aggregate CA-6 (Crushed White Stone), Coarse Aggregate CA-6 (gravel or crushed) (Delivered), Mason Sand (Delivered), Fill Sand (Delivered), Trench Backfill Sand (Delivered) and 3/8 Pea Gravel CA-16 (Delivered) – Gunther Construction
- 3/8 Pea Gravel CA-16 (Picked Up) – Galena Road Gravel

25-3001

Approve the bid from Hawkins, Inc. in the amount of \$1,722.00 per ton for the annual supply of gas chlorine for the 2025 calendar year.

25-3002

Approve waiving normal purchasing policies and approve the purchase of phosphate inhibitor from Hawkins, Inc. at a cost of \$0.6699 per pound.

25-4000

Approve the Property Tax Assessment Freeze Program for historic, owner-occupied, residences.

25-5000

Approve the appointment of Tiffany Viggiano, Community Relations Commission, term expires February 2027.

25-8000

Approve bills in the amount of \$812,783.21 and advance checks in the amount of \$3,156,377.95.

Council Member Miller moved, seconded by Council Member Acerra, to approve Consent Agenda 2025-01.

Roll Call #3:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Carrington, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried by omnibus vote.

PASSAGE OF ORDINANCES AND RESOLUTIONS

25-2000

Council Member Dennis moved, seconded by Council Member Acerra, to approve Resolution 25-01 to take ownership of 1911 East Main Street for the purpose of demolition.

Roll Call #4:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Carrington, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

BIDS, PETITIONS, AND COMMUNICATIONS

CITY MANAGER'S REPORT

MISCELLANEOUS BUSINESS (AGREEMENTS, APPROVALS, ETC.)

25-4001

Council Member Cheesman moved, seconded by Council Member Acerra, to approve the use of the sixth floor of the Public Safety Building for the construction of a new Public Safety Dispatch Center.

Roll Call #5:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Carrington, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

25-4002

Council Member Dennis moved, seconded by Council Member White, to approve a sole source three-year support and licensing renewal of core network and wireless network equipment with Quibit in the amount of \$90,000.

Roll Call #6:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Carrington, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Council Member Miller moved, seconded by Council Member Acerra, to sit as the Town Board. The motion carried.

TOWN BUSINESS

25-9000

Trustee Carrington moved, seconded by Trustee Acerra, to approve Town bills and warrants to be drawn in payment of same.

Fund Title	Amount
Town Fund	\$1,339.97
General Assistance Fund	\$11,053.11
IMRF Fund	
Social Security/Medicare Fund	
Liability Fund	
Audit Fund	
Total	\$12,393.08

Roll Call #7:

Ayes: Trustees Hix, Dennis, Miller, White, Acerra, Carrington, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

25-9001

Trustee Acerra moved, seconded by Trustee Miller, to approve the quote from Baker Tilly US, LLP, to audit the Township funds for fiscal year ending December 31, 2024, in the amount of \$19,500.

Roll Call #8:

Ayes: Trustees Hix, Dennis, Miller, White, Acerra, Carrington, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

Trustee Miller moved, seconded by Trustee Acerra, to resume as the City Council. The motion carried.

CLOSING COMMENTS

Council Member White wished everyone a Happy New Year.

Council Member Acerra also wished everyone a Happy New Year.

Council Member Carrington announced that she has been married for over a week now and is absolutely delighted. She stated that it's been a wonderful new year so far and wished everyone a Happy New Year.

Council Member Cheesman thanked Ms. Holmes for attending the meeting and speaking tonight and believes that everyone realizes the challenge that we all have as a society, as a City, and in the United States, in addressing housing and homelessness issues. He feels it's going to take a multidimensional approach to come up with answers. He also noted that at the high school there is a picture on one of the revolving boards of students who are being recognized for perfect attendance. He believes this is very noteworthy and applauds those who grow up

with that kind of value system where they make it to school in a consistent and near perfect way. In our society, one sign of success is the dependability of the people.

Council Member Cheesman also wished those that observe Christianity a happy epiphany. This is the day that it was made known to Christians throughout the world that Jesus was the Christ child, but also a day when the Magi came and visited, giving gifts. He has said oftentimes at these meetings that our City's best attribute is its people, and there are many who give of themselves and should be commended, whether it's their time, talents, or their money. Finally, he added that thinking of someone who certainly contributed greatly to our society and a person who served others in a big way and lived a life of honor was President Jimmy Carter, who passed away this last week.

Council Member Dennis wished everyone a Happy New Year.

Council Member Miller wished everyone a Happy New Year and also stated that he is grateful to have been a part of the City Council in 2024 and thankful for the many great things that have been accomplished. Many votes were unanimous, which says a lot for all of them working together. He is looking forward to 2025 and hopes that the City has another wonderful year.

Mayor Schwartzman also wished everyone a Happy New Year. He also stated that 2025 is a propitious year and we are a quarter of the way through this century, which is pretty amazing. He noted that he teaches a lot of students who actually were born in this century, and they don't fully understand that 25 years is a big milestone. He agreed that there are a lot of things that have been accomplished as Council Member Miller indicated, and as seen in the budget, there is a lot to be accomplished this year as well. This will require the diligence of the City Council and the staff, but it will also require public input. When the City engages in big projects, we need the input of the community. Hopefully other Council Members will be requesting that input as things evolve, as there is a lot to do in the next 12 months. The Mayor agreed that the City will need to deal with the housing issue, as well as transportation, and he hopes to make continued progress with the homeless issue. He thanked those who attended on a cold night, and added that the Council will be seeking their input over the course of the next several months to make 2025 as successful as 2024.

Council Member Cheesman moved, seconded by Council Member Miller, to adjourn into executive session at 6:19 p.m. for the purposes of discussing approval of the executive session meeting for November 4, 2024, 5 ILCS 120/2(c)(21) and Litigation 5 ILCS 120/2(c)(11).

Roll Call #9:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Carrington, and Cheesman, 7.

Nays: None

Absent: None

Chairman declared the motion carried.

During the Executive Session, Council Member Carrington moved, seconded by Council Member Acerra, to adjourn the Executive Session at 7:02 p.m.

Roll Call #10:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Carrington, and Cheesman, 7.
Nays: None
Absent: None
Chairman declared the motion carried.

There being no further business, Council Member Acerra moved, seconded by Council Member Dennis, to adjourn the regular meeting at 7:02 p.m.

Roll Call #11:

Ayes: Council Members Hix, Dennis, Miller, White, Acerra, Carrington, and Cheesman, 7.
Nays: None
Absent: None
Chairman declared the motion carried.

Peter D. Mayor Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk



City Council Meeting

Agenda Item Overview

January 21, 2025

AGENDA ITEM: Motor Fuel Tax (MFT) Maintenance Resolution for the 2025 Intermittent Resurfacing project.

SUMMARY RECOMMENDATION: The City Manager and Director of Public Works recommend approval of the Motor Fuel Tax Resolution for resurfacing in the amount of \$800,000.

BACKGROUND: The first step with the Illinois Department of Transportation for authorization is a MFT Resolution. This resolution covers the estimated total cost of the project. This project will go out for bid this Spring and will be brought to the Council for approval at that time. However, prior to advertising the projects for bid, IDOT requires a MFT Resolution be approved.

It is proposed to perform asphalt resurfacing and other repairs to streets such as S. Chambers Street between Fifth Street and South Street and Lincoln Park Drive from north of US 34 to Ledford Lane. Typical work will include removal and replacement of the existing areas of deteriorated asphalt surface, repairs to curb and drainage inlets, and replacement of sidewalk curb ramps to make them ADA compliant where necessary.

BUDGET IMPACT: There are sufficient funds budgeted for this work in the 2025 budget from the MFT Fund (Fund 11)

SUPPORTING DOCUMENTS:

1. MFT Resolution


**Illinois Department
of Transportation**
**Resolution for Maintenance
Under the Illinois Highway Code**

District	County	Resolution Number	Resolution Type	Section Number
4	Knox		Original	25-01003-69-GM

BE IT RESOLVED, by the Council of the City of
Governing Body Type Local Public Agency Type
Galesburg Illinois that there is hereby appropriated the sum of eight hundred
Name of Local Public Agency
thousand and 00/100-----Dollars (\$800,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

01/01/25 to 12/31/25
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Galesburg
Local Public Agency Type Name of Local Public Agency
 shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Kelli Bennewitz City Clerk in and for said City
Name of Clerk Local Public Agency Type Local Public Agency Type
 of Galesburg in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency
 provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Galesburg at a meeting held on 01/21/25
Governing Body Type Name of Local Public Agency Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 21st day of January, 2025
Day Month, Year

(SEAL, if required by the LPA)

Clerk Signature & Date

APPROVED

Regional Engineer Signature & Date
 Department of Transportation



City Council Meeting

Agenda Item Overview

January 6, 2025

AGENDA ITEM: Consultant Engineering Services for material testing for Asphalt and Concrete for Calendar Year 2025.

SUMMARY RECOMMENDATION: Bruner Cooper & Zuck Inc. for Construction Materials Testing Program for 2025.

BACKGROUND: Material testing and inspection of concrete plants and asphalt plants are a required aspect of the inspection of public works projects. While City forces do some of the testing, the City does not have the required testing equipment or training to perform the tasks listed below. The exact amount of work that will be completed by consultants depends on the actual progress of contractors and the scope of the work being done. The consultants' proposals are in unit costs to allow a means for comparison on the most frequently required tests. Quotes this year were received from Bruner Cooper & Zuck.

BUDGET IMPACT: The City Gas Tax 2025 budget includes funds up to \$20,000.00 for this work (Fund 014-51000).

SUPPORTING DOCUMENTS:

1. Proposals from Bruner Cooper & Zuck

CONSTRUCTION MATERIALS TESTING PRICES		
Equipment and Materials	Unit	BCZ Galesburg
Asphalt Plant Inspection & Proportioning (1 or 2 times/year avg.)	Day	N/A
Portland Cement Concrete Batch Plant Inspection & Proportioning (15 to 20 times/year avg.)	Day	\$300
Unconfined compression tests of standard cylinders (125+ avg.)	Each	\$12.00
Field Density Testing at the project site of in-situ soils structural fill and asphalt materials including processed reports of results. (5 - 10 times/yr. avg.)	Hourly	\$80
Standard Proctor tests for soil (5-10 times/yr. avg.)	Each	\$170

Bruner, Cooper & Zuck Inc.



Engineers • Architects • Land Surveyors

December 5, 2024

Mr. Aaron Gavin, City Engineer
City Hall
55 West Tompkins Street
Galesburg, Illinois 61401

Subject: Proposal for 2025 Material Testing Services
Galesburg, Illinois

Dear Mr. Gavin:

Thank you for contacting our firm regarding material testing services required for various projects for the City. We are certainly interested in providing material testing services, and we are pleased to present this proposal of \$12.00 each, for the unconfined compression tests of standard cylinders. We propose \$300 a day for Portland Cement Concrete plant inspection & proportioning. We propose \$80 per hour for field density testing at the project site of in-situ soils structural fill and bituminous materials, including processed reports of results. We also propose \$170 each for standard proctor tests for soil. We respectfully decline to provide a proposal for the asphalt plant inspection & proportioning.

Thank you again for the opportunity to submit this proposal, and please feel free to contact our firm with any questions or comments that you may have.

Sincerely,

BRUNER, COOPER & ZUCK, INC.

Kevan J. Cooper, P.E., P.L.S.

tlg

835 Golden Valley Drive
Bettendorf, IA 52722
563.355.1856

188 E. Simmons Street
Galesburg, IL 61401
309.343.9282

308 N. 3rd Street
Burlington, IA 52601
319.752.9282



Construction Materials Testing

MAKE BRUNER, COOPER & ZUCK YOUR FIRST CHOICE FOR MATERIALS TESTING WITH QUALITY AND PRECISION

Our employees are trained and certified and BCZ supports a program of maintenance and calibration to ensure accurate construction testing. We utilize the very latest equipment calibrated to consistently meet required standards and regulations. BCZ provides the knowledge, manpower and modern equipment to ensure your next project is completed in a timely manner with the highest quality available.

All testing services are performed according to customer requirements and our own thorough procedures. Details about the services performed are clearly and concisely documented in easy to interpret testing and analysis reports.

IDOT Certified Materials Testing Lab

- Slump, Air Content, Temperature
- Unconfined Compression
- Concrete Flexural Testing of Beams
- Standard Proctor for Soils and Rock
- Soil Penetrometer for Foundations
- Nuclear Density
- Aggregate Gradation Evaluations
- Flexural Strength



Bruner, Cooper & Zuck
Engineers | Architects | Land Surveyors

Materials Testing Locations ▶ ▶ ▶

188 East Simmons Street
Galesburg, IL 61401
(309) 343-9282

309 N. 3rd Street
Burlington, IA 52601
(319) 752-9282

835 Golden Valley Drive
Bettendorf, IA 52722
(563) 355-1856



City Council Meeting

Agenda Item Overview

January 21, 2025

AGENDA ITEM: Special Event

SUMMARY RECOMMENDATION: Council consideration of a vendor show special event to be held at Lake Storey Park on May 10, 2025.

BACKGROUND: The attached special event application proposes reservation of Lake Storey's green space for a vendor show hosted by the Good Note Store, operated by Vickie Scott Hahn. Estimated attendance is unsure; however, she will be reaching out to 75 vendors that will include food and merchandise for sale.

BUDGET IMPACT: None

SUPPORTING DOCUMENTS:

1. Special Event Application

City of Galesburg Special Event Request

Main Info

General Information

Confirm *

Please select yes to confirm that you have read all of the above procedures and rules outlined above.

☒ Yes

City Owned Property

Will you be requesting a: Shelter, Gazebo, Softball/Soccer Field, Pool, Gym, Pavilion, Plaza, Green Space or the Airport? *

☒ Yes

☐ No

Contact the Recreation oice at 309/345-3683 to reserve your location.

Rental Alcohol

Will Alcohol be served at the requested City Property?

☐ Yes

☒ No

Will there be over 50 attendees?

☒ Yes

☐ No

Approximate number of attendees

unsure

Will you be requesting a street closure?

☐ Yes

☒ No

Will you be utilizing a City parking lot?

☐ Yes

☒ No

A special permit fee may be required depending on the event. Please select all that apply *

☐ Pyrotechnic Event - \$100

☒ Tents - \$40

☐ Music / Voice Amplification

☐ March, Marathon, Parade or Walk

☒ Carnival, Fair, Exhibit - \$40

☐ Recreational Burn/Fire

☐ Bounce House

☒ Public/Private Gathering

Only select Tent if they are 20x20 or 400 sq ft or larger

[Click here for a PDF of the Tent Permit Requirements](#)

Bounce houses or Tents with stakes in the ground require calling J.U.L.I.E 48 hours beforehand.

800/892-0123

Carnival, Fair, Exhibit

In order to be approved, this section comes with a \$40.00 fee and a plan/plot drawing of the event layout of the location to be paid and submitted at least 2 weeks prior to the event. All Activity must conform to Chapter 1 (105.6.4) and Chapter 24 of the 2021 International Fire Code.

Requirements - Plot drawing shall include:

- Booth Locations(s)
- Emergency Access
- Booths with supplied electricity
- Booths using generators (outside)
- Booths used for cooking
- Booths using open flames - other than cooking
- Locations of power shutoffs
- Locations of fire extinguishers

PLEASE NOTE:

See above section for tents with sides of 200 square feet or canopies over 400 square feet. Booths or other attractions may not block fire hydrants, sprinkler connections, or other fire service appliances.

Outdoor events shall maintain an emergency access lane with a minimum 20 foot width. Hoods with fire suppression systems must have current inspection tag and current Class K fire extinguisher. Open flames must have a currently tagged extinguisher within 75 feet of flame. Carnival Rides must have current state inspection tags and current fire extinguisher.

Will you be using non-City owned property?

☐ Yes

☒ No

Public / Private Gathering

Will you be renting equipment?

Chairs, Tables, etc.

☒ Yes

☐ No

Equipment Description

Please provide where the equipment will be rented and details.

I can rent portable potties if needed, unless the bathrooms there are available.

Event Name *

Good Note Vendor Show

Event Information

Type of Event

☐ Car Show

☐ Parade

☐ Live Music

☒ Other

craft vendor show

☐ Carnival

☐ Run/Walk

☐ Wedding

Event Location

the green space where heritage days is usually located when they are there. (to the left of the shelters)

Event Description

We would like to have a first-year vendor show (similar to Spoon River Drive in London Mills). We do these all year long for my son's business which is Goodnotestore.com (he also is the employment specialist for the Galesburg Library). We have over 75 vendors we would invite but we are unsure of who would attend until we send out contracts. We changed the date to mid-May so hopefully, it will be dry. We have some food vendors that provide their generators so we would not need any electricity and I would have to see if they would attend. I was told by Wendy that the cost is \$45.00 and we would supply our liability insurance. I did discuss this with Don last week and he told me to reapply. This could be a great thing in Galesburg and help support small business owners, if so we would like to do this once a year. I would have my volunteers that would help with keeping things in order and cleaning up.

Time Frames

Events less than 30 days may not be approved. Contact the Clerks @ ###/###-#### for questions

Event Start Date *

Events less than 30 days may not be approved

2025-05-10 09:00:00 AM

Contact the Clerks @ ###/###-#### for questions

Event End Date *

2025-05-11 05:00:00 AM

Event Setup Time

2025-05-10 07:00:00 AM

Event Tear down time

2025-05-11 07:00:00 PM

Will Alcohol be served? *

☐ Yes

☒ No

Will food be served? *

☐ Yes

☒ No

Contact Information

Contact Name *

Vickie Scott Hahn

Organization Name

Good Note Store

Address

Street Address

532 Lake Drive

Address Line 2

City

Woodhull

Postal/Zip Code

61490

State/Province/Region

IL

Country

USA

E-mail *

Vickie100370@yahoo.com

Contact Number

309-253-0069

Website

Goodnotestore.com

Supporting Documents**Tent Permit****Confirm ***

If you have read the above requirements and understand please select Yes.

☒ Yes

Tent Brand**Type of Tent**

- ☐ Canopy
- ☐ Enclosed Tent
- ☐ Other

Tent Shell Fabric

- ☐ Treated Fabric
- ☐ Plastic
- ☐ Other

Tent Owner Information**Owner Name****Owner Phone****Owner Address**

Street Address

Address Line 2

City

State/Province/Region

Postal/Zip Code

Country

Event Date**Tent Setup Time****Total Cost****Carnival, Fair, Exhibit****Tent****Total Due**

Please remit payment to: City of Galesburg, PO BOX 1387 Attn: Special Event Permit Fees



City Council Meeting

Agenda Item Overview

January 21, 2025

AGENDA ITEM: Western Illinois Regional Council (WIRC) Membership

SUMMARY RECOMMENDATION: The City Manager and Director of Community Development recommend approval of membership with the Western Illinois Regional Council (WIRC) with an annual membership fee of \$17,085.00.

BACKGROUND: WIRC is an independent, technical assistance organization financed, in part, cooperatively and collectively by member government dues at the local level. They also serve as the Community Action Agency for this portion of the state. WIRC assists communities in the preparation and administration of Community Development Block Grants (CDBG) for public infrastructure, economic development, and housing lead remediation and rehab grants. They employ state certified inspectors, construction specialists, and project administrators who can apply for and process grants for local governments.

Grants WIRC is currently administering for the City include the Illinois Housing Development Authority (IHDA) Housing Repair & Accessibility Program Grant and the Illinois Department of Commerce and Economic Opportunity Community Development Block Grant Housing program. The IHDA grant is \$400,000 and has helped with renovations on eight homes, while the DCEO grant is \$650,000 and it is anticipated 10-12 homes will receive renovation work. WIRC will continue to work with City staff for the fulfillment of these grants.

WIRC will continue to apply for and administer any future DCEO Housing Rehab, DCEO Public Infrastructure, and IHDA Housing Rehab grants, and any other grants which become available for the City.

The City of Galesburg is a member of WIRC and has been since March of 2020. The membership fee is based on the City's 2020 Census population and is \$17,085.00 for one year, from July 1, 2024, to June 30, 2025. The correct invoice was recently received which is why it is coming to Council now.

BUDGET IMPACT: There are sufficient funds budgeted for these fees in the UDAG Fund 26.

SUPPORTING DOCUMENTS:

1. WIRC Invoice for 2024-2025 Membership



Western Illinois Regional Council-CAA

Please return copy of invoice with payment.



INVOICE

WIRC INVOICE NO: 24-06-0028D
DATE: 12/12/2024
GRANT INVOICE NO:

INVOICE DIRECTED TO:

City of Galesburg
ATTN: Accounts Payable Dept
PO Box 1387
Galesburg, IL 61401

SEND CHECKS TO:

Western Illinois Regional Council-CAA
133 W Jackson St
Macomb, IL 61455

Payment Terms: Due Upon Receipt, Net 30 Days

Method of Invoice Delivery:

Mail

FROM		TO	DESCRIPTIONS	TOTALS
7/1/24		6/30/25	FY 2024-2025 Economic Development Administration (EDA) Membership Dues.	\$17,085.00
Thank you for allowing us to serve you!				\$17,085.00

Have questions? Feel free to contact us.

For questions regarding these services:

John Wilson - Interim Chief Operating Officer - (309) 837-3941 - johnw@wirpc.org

For questions regarding your payment:

Sara Payne - Finance Director - (309) 837-3941 - sara@wirpc.org

How can we better serve you?

John Wilson - Interim Chief Operating Officer - (309) 837-3941 - johnw@wirpc.org

Proudly serving west central Illinois for over 50 years

APPROVED BY: _____

Need more information about our services?

Visit our website:
wirpc.org

DEC 17 2024



Other ways to connect with us:

- Like us on Facebook
- Follow us on Twitter & Instagram
- Subscribe to our Newsletter
- Invite us to your next Event



CHARGED TO: _____





City Council Meeting

Agenda Item Overview

January 21, 2025

AGENDA ITEM: Release of Utility Easement for 1922 N Henderson Street

SUMMARY RECOMMENDATION: The City Manager, Director of Public Works and Director of Community Development recommend approval of the Release of the Utility Easement.

BACKGROUND: A title search recently revealed there is a 10-foot easement for sewer the runs under the existing building. This easement was noted on the Henderson-West Subdivision plat that was recorded in 1994. Upon researching the issue, it was found that in 1997 when designing for the construction of the building, the sewer in that easement was relocated and that sewer easement is no longer in use or necessary. The owner has requested the release of the easement to clear up the discrepancy. The City does not currently have any facilities located in the utility easement.

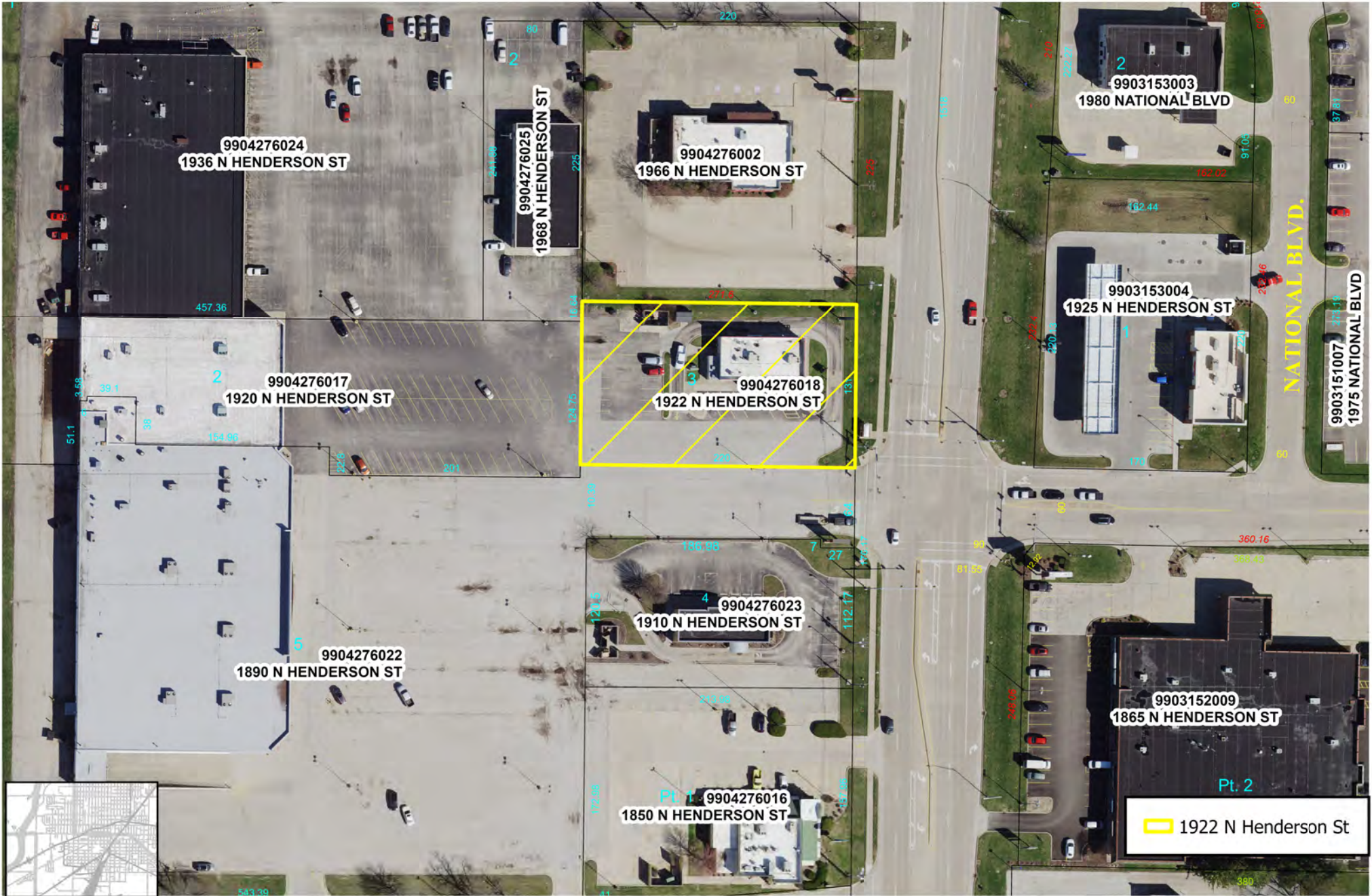
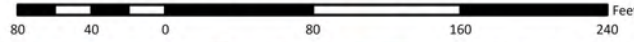
BUDGET IMPACT: None.

SUPPORTING DOCUMENTS:

1. Aerial – General location
2. Partial Release of Utility Easement
3. Plat of Sewer relocation



1922 N Henderson St general location



PARTIAL PLAT RELEASE OF EASEMENT

CITY OF GALESBURG, ILLINOIS

TO

Galesburg Mexican, Inc, an Iowa Corporation

Lot 3 in Henderson-West Subdivision, a subdivision of part of the Northeast Quarter of Section 4, Township 11 North, Range 1 East of the Fourth Principal Meridian, in the City of Galesburg, Knox County, Illinois; together with rights of easements, if any, created by Operating Agreement recorded March 11, 1994, in Book 1735 at Page 170, created by Agreement recorded March 11, 1994, in Book 1735 at Page 184, and created by Declaration and Agreement recorded September 23, 1994 as Document Number 803090.

COMMONLY KNOWN AS: 1922 N Henderson St, Galesburg, IL 61401

PROPERTY IDENTIFICATION NUMBER: 99-04-276-018

Submitted by:
Kelli Bennewitz
City Clerk
City of Galesburg

Return to:
Kelli Bennewitz
City Clerk
City of Galesburg

Partial Plat Release of Easement

This instrument made this _____ day of _____, 2025.

WHEREAS certain easements for utility purposes were dedicated on Part of Lot 3 of Henderson-West Subdivision pursuant to plat recorded as Document No 803089, in the Office of the Recorder of Deeds, for the County of Knox, State of Illinois.

WHEREAS it is the intention of the City of Galesburg (hereinafter referred to as "City"), an Illinois Municipal Corporation, to release only the 10-foot-wide easement for sewer running east/west at approximately the middle of the lot, more specifically described and as shown on Exhibit "A" attached hereto and made a part hereof.

NOW THEREFORE, City, in consideration of ten dollars (\$10.00), the receipt of which is hereby acknowledged, does hereby release and remise only their interest in the aforesaid Easement as described above and in the attached drawing. It is expressly understood and agreed that this Partial Release of Easement is executed only for the purpose of releasing the City's interest in said easement described above and that the interests of other parties, if any, mentioned in the aforesaid Easement are hereby reserved and remain in full force and effect.

This release is not intended to and shall not in any way affect other easements the City owns or has a right to sue in said Henderson-West Subdivision except as to the premises hereinabove specifically described.

IN WITNESS WHEREOF, the undersigned has caused this instrument to be duly executed at Galesburg, Illinois this _____ day of _____, 2025.

CITY OF GALESBURG

By: _____

Peter Schwartzman

Title: Mayor

STATE OF ILLINOIS)
) SS.
 COUNTY OF KNOX)

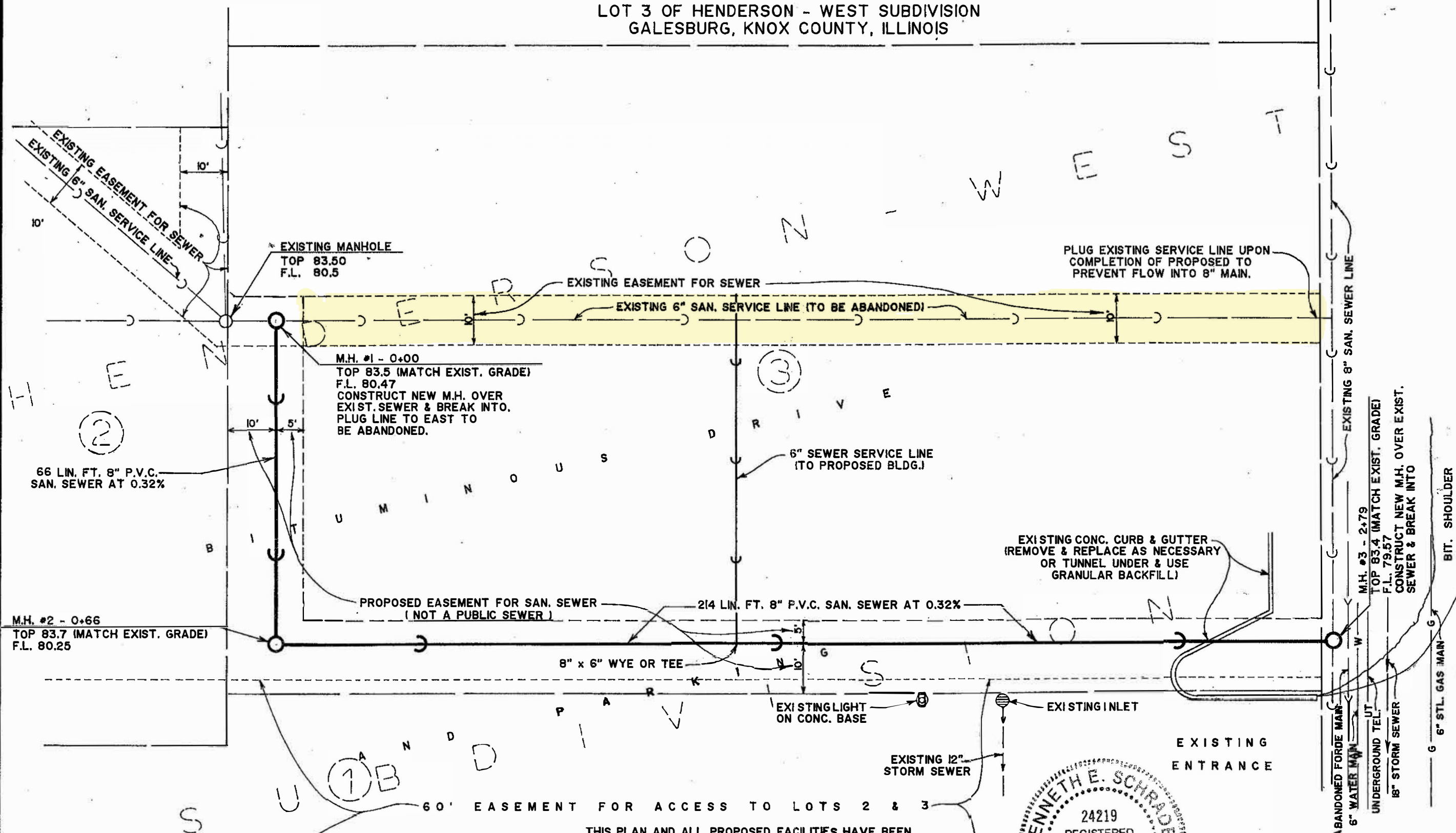
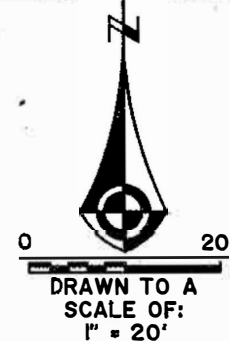
I, the undersigned, a Notary Public in and for said County and State, do hereby certify that Peter Schwartzman, personally known to me to be the Mayor of the City of Galesburg appeared before me this day in person and acknowledged that he/she, being thereunto duly authorized, executed the foregoing instrument in such capacity on behalf of the City of Galesburg for the uses and purposes set forth.

SUBSCRIBED AND SWORN TO before me this _____ day of _____, 2025.

 Notary Public

PLAN FOR SEWER RELOCATION LOT 3 OF HENDERSON - WEST SUBDIVISION GALESBURG, KNOX COUNTY, ILLINOIS

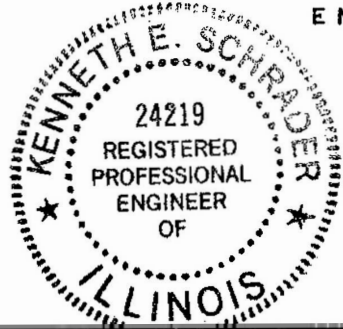
EXHIBIT A



NOTE: UTILITIES SHOWN WERE LOCATED BY FIELD OBSERVATION OF VISIBLE STRUCTURES OR INFORMATION FROM PREVIOUS SURVEYS, THE CITY OR UTILITY COMPANIES. NO WARRANTY IS GIVEN TO THE SUFFICIENCY, ACCURACY OR COMPLETENESS OF WHAT IS SHOWN.

THIS PLAN AND ALL PROPOSED FACILITIES HAVE BEEN DESIGNED IN ACCORDANCE WITH SOUND ENGINEERING FUNDAMENTALS UNDER MY DIRECT SUPERVISION:

Kenneth E. Schrader
ILLINOIS PROF. ENG. #24219
(LIC. EXP. DATE 11-30-97)



PREPARED BY
KENNETH E. SCHRADER & ASSOC., LTD.
SURVEYORS
NOV. 1996
REV. 2-20-97

ENGINEERS
GALESBURG, ILLINOIS
NO. 96148
SHEET 1

Accounts Payable

Transactions by Account

User: shelms
 Printed: 01/14/2025 - 1:37PM
 Batch: 00021.01.2025



Account Number	Vendor	Description	Date	Amount	PO No
001-0000-10407-00	Gatehouse Media	Notice to Bidders - for ETSB -Acct# 857927	12/31/2024	191.68	
001-0000-10407-00	Amanda Jennings	Cell Phone Allowance - AJennings	12/31/2024	15.00	
001-0000-10407-00	Stratus Networks, Inc	01/25 Service Acct #7483	01/13/2025	501.76	
001-0000-10801-00	Advance Auto Parts	Wiper Blades	12/31/2024	98.88	
001-0000-10801-00	Advance Auto Parts	Oil Filters	12/31/2024	66.80	
001-0000-10801-00	Advance Auto Parts	Oil Filters	01/13/2025	10.60	
001-0000-10801-00	Advance Auto Parts	Bulbs	01/13/2025	6.90	
001-0000-10801-00	Napa Auto Parts	License Light	12/31/2024	66.78	
001-0000-20102-00	Stratus Networks, Inc	01/25 Service Acct #7382	01/13/2025	1,724.20	
001-0000-22002-00	VIRGINIA BAINTER	Reissue UB Refund Check #99483 Dtd 05/06/2024	01/13/2025	4.97	
001-0000-22007-00	Illinois State Police	12/24 Offender Registration Fund	12/31/2024	760.00	
001-0000-22007-00	Illinois Office of the Attorney General	12/24 Sex Offender Registration Fund 0958	12/31/2024	750.00	
001-0000-22007-00	Treasurer of the State of Illinois	12/24 Sex Offender Registration Collections Fund 527	12/31/2024	120.00	
Subtotal for Divison: 0000				4,317.57	
001-0105-54000-00	Dwight White	Cell Phone Allowance	12/31/2024	30.00	
001-0105-54000-00	Bradley Hix	Cell Phone Allowance	12/31/2024	30.00	
001-0105-54000-00	Heather Acerra	Cell Phone Allowance	12/31/2024	30.00	
001-0105-54000-00	Steve Cheesman	Cell Phone Allowance	12/31/2024	30.00	
Subtotal for Divison: 0105				120.00	
001-0110-54000-00	Eric Hanson	Cell Phone Allowance	12/31/2024	30.00	
001-0110-54000-00	Kristin Robinson	Cell Phone Allowance	12/31/2024	30.00	
001-0110-54000-00	Cathy St George	Cell Phone Allowance	12/31/2024	30.00	
Subtotal for Divison: 0110				90.00	
001-0115-51000-00	SpringbrookSoftware LLC	12/24 - CivicPay PayPad Transaction Fee	12/31/2024	36.00	
001-0115-51000-00	Knox County Records Office	12/24 Laredo Service	12/31/2024	21.95	
001-0115-54000-00	Kelli Bennewitz	Cell Phone Allowance	12/31/2024	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0115-55000-00	Galesburg Area Chamber of Commerce	2025 Membership KBennewitz	01/13/2025	145.00	0000092861
001-0115-55800-00	JustFOIA	2025 JustFOIA Agreement (115-55800)	01/13/2025	4,532.25	
001-0115-61000-00	Office Specialists, Inc.	Window Cleaner, Lint Brush	12/31/2024	20.32	
001-0115-61000-00	Office Specialists, Inc.	Knives	12/31/2024	17.22	
001-0115-61000-00	Office Specialists, Inc.	Bookends	12/31/2024	14.99	
Subtotal for Divison: 0115				4,817.73	
001-0120-54000-00	Janet Lytle	Cell Phone Allowance	12/31/2024	30.00	
001-0120-54000-00	Jessica Pease	Cell Phone Allowance	12/31/2024	30.00	
001-0120-61000-00	Office Specialists, Inc.	Envelopes	12/31/2024	17.95	
Subtotal for Divison: 0120				77.95	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - Ads Brandi Roberts	12/31/2024	3,850.00	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - Real Estate	12/31/2024	330.00	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - 367 Lincoln St (Demo)	12/31/2024	977.50	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - City Meetings	12/31/2024	2,100.00	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - Ordinance Violations	12/31/2024	3,325.00	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - Labor	12/31/2024	1,028.25	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - Demolitions	12/31/2024	2,741.25	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - Genereal Municipal Matters	12/31/2024	16,205.67	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - Administrative Adjudications	12/31/2024	3,865.00	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - Police Department Matters	12/31/2024	2,171.25	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - 2024 AFSCME Negotiations	12/31/2024	61.25	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - 175,179,193 N Cherry St (Demo)	12/31/2024	124.25	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - 1011 E Brooks St (Demo)	12/31/2024	562.50	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - 2024 IAFF Negotiations	12/31/2024	1,693.75	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - 1911 E Main St (Demo)	12/31/2024	675.00	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - 173 Garfield Ave (Demo)	12/31/2024	56.25	
001-0145-51010-00	Davis & Campbell LLC	12/24 Legal Service - 861 E South St (Demo)	12/31/2024	205.00	
Subtotal for Divison: 0145				39,971.92	
001-0160-51500-00	Gatehouse Media	2025 Budget -Acct# 857927	12/31/2024	96.84	0000092656
001-0160-59516-00	Matthew Reed	12/24 AV Services	12/31/2024	120.00	
001-0160-59516-00	Matthew Reed	11/24 AV Services	12/31/2024	36.00	
001-0160-59521-00	Knox County Humane Society	02/25 Animal Control Contract as per existing agreement	01/13/2025	19,510.00	
001-0160-59523-00	Galesburg Downtown Council	2025 - Annual Maintenance Contractual Payment	01/13/2025	30,000.00	
001-0160-83100-00	Election Commission	Contribution to Election Commission for voting tabulators	12/31/2024	67,299.50	0000092786

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0160				117,062.34	
001-0205-51000-00	US Sterling Capital Corp., Inc.	First National Bank of Moose Lake	01/13/2025	235.00	
001-0205-51000-00	US Sterling Capital Corp., Inc.	EvaBank	01/13/2025	116.53	
001-0205-51000-00	US Sterling Capital Corp., Inc.	Security State Bank	12/31/2024	240.00	
001-0205-51000-00	US Sterling Capital Corp., Inc.	First Central Bank	01/13/2025	241.32	
001-0205-51000-00	SpringbrookSoftware LLC	12/24 - CivicPay PayPad Transaction Fee	12/31/2024	85.25	
001-0205-54000-00	Jennifer O'hern	Cell Phone Allowance	12/31/2024	30.00	
001-0205-54000-00	Tifani Miller	Cell Phone Allowance	12/31/2024	30.00	
001-0205-54000-00	Sharon Heiden	Cell Phone Allowance	12/31/2024	30.00	
001-0205-54000-00	Denise Hensley	Cell Phone Allowance	12/31/2024	30.00	
001-0205-54000-00	Bobbi Chockley	Cell Phone Allowance	12/31/2024	30.00	
001-0205-54000-00	Tanya Billeter	Cell Phone Allowance	12/31/2024	30.00	
001-0205-61000-00	Office Specialists, Inc.	Envelope	01/13/2025	35.90	
001-0205-61000-00	Office Specialists, Inc.	Toner	01/13/2025	42.66	
Subtotal for Divison: 0205				1,176.66	
001-0207-54000-00	Cameron Lemaster	Cell Phone Allowance	12/31/2024	30.00	
001-0207-54000-00	Orlando Lucero	Cell Phone Allowance	12/31/2024	30.00	
001-0207-54000-00	Kerzi Peterson	Cell Phone Allowance	12/31/2024	30.00	
Subtotal for Divison: 0207				90.00	
001-0305-51500-00	Gatehouse Media	Notice to Bidders - Acct# 857927	12/31/2024	82.72	
001-0305-54000-00	Stephen Gugliotta	Cell Phone Allowance	12/31/2024	30.00	
Subtotal for Divison: 0305				112.72	
001-0306-51000-00	Knox County Records Office	12/24 Laredo Service	12/31/2024	21.95	
001-0306-51000-00	SpringbrookSoftware LLC	12/24 - CivicPay PayPad Transaction Fee	12/31/2024	4.50	
001-0306-54000-00	Eric Heiden	Cell Phone Allowance	12/31/2024	30.00	
001-0306-54000-00	Robert Elsbury	Cell Phone Allowance	12/31/2024	30.00	
001-0306-54000-00	Tammera Matejewski	Cell Phone Allowance	12/31/2024	30.00	
001-0306-54000-00	Daniel Koerner	Cell Phone Allowance	12/31/2024	30.00	
001-0306-54000-00	Richard Slagel	Cell Phone Allowance	12/31/2024	30.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Emergency Board Up Service - 348 E Third St	12/31/2024	291.78	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 772 E Brooks	12/31/2024	50.00	
001-0306-55400-00	Kendall Zimmerman	Call Out Fee - 1636 Beecher Ave	12/31/2024	50.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 212 Cottage Ave	12/31/2024	50.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 160 W Fourth St	12/31/2024	50.00	

Account Number	Vendor	Description	Date	Amount	PO No
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 238 E Seminary	12/31/2024	125.00	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 257 Allens Ave	12/31/2024	100.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Emergency Board Up Service - 794 E Berrien St	12/31/2024	386.00	
001-0306-55400-00	Werner Restoraton Services, Inc.	Emergency Board Up Service - 1945 Baird Ave	12/31/2024	347.94	
001-0306-55400-00	Kendall Zimmerman	Remove/Disposal Yard Debris/Trash - 1115 S Chambers	01/13/2025	100.00	
001-0306-61000-00	Office Specialists, Inc.	Spoons	12/31/2024	7.20	
001-0306-62500-00	Advance Auto Parts	Pressure Switch #400	12/31/2024	17.54	
Subtotal for Divison: 0306				1,751.91	
001-0410-51000-00	SpringbrookSoftware LLC	12/24 - CivicPay PayPad Transaction Fee	12/31/2024	4.50	
001-0410-51000-00	Knox County Records Office	12/24 Laredo Service	12/31/2024	21.95	
001-0410-54000-00	Jamie West	Cell Phone Allowance	12/31/2024	30.00	
001-0410-54000-00	Matthew Kirgan	Cell Phone Allowance	12/31/2024	30.00	
001-0410-54000-00	Aaron Gavin	Cell Phone Allowance	12/31/2024	30.00	
001-0410-61000-00	Office Specialists, Inc.	Envelope Glue	12/31/2024	3.60	
Subtotal for Divison: 0410				120.05	
001-0445-54000-00	Myron Miller	Cell Phone Allowance	12/31/2024	30.00	
001-0445-55800-00	Mitchelll	ProDemand	01/13/2025	2,640.00	
001-0445-57500-00	Vestis	12/24 Service	12/31/2024	245.68	
001-0445-57500-00	Vestis	12/24 Service	12/31/2024	85.68	
001-0445-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	12/31/2024	109.91	
001-0445-62500-00	Galesburg Welding, Inc	Steel Plate #174	12/31/2024	1,754.00	
001-0445-62500-00	Drake Scruggs Equipment, Inc	Work Light #167	12/31/2024	159.75	
001-0445-62500-00	Advance Auto Parts	Oil Filter #162	01/13/2025	3.52	
001-0445-63000-00	Napa Auto Parts	Cable Tie	01/13/2025	23.38	
001-0445-66000-00	Galesburg Electric, Inc.	Wall LED, Twist-Lock, Lights, Receptacle Outlet	12/31/2024	426.51	
001-0445-66000-00	Galesburg Electric, Inc.	Lights	12/31/2024	39.36	
001-0445-66000-00	Galesburg Electric, Inc.	Return Lights	12/31/2024	-39.36	
Subtotal for Divison: 0445				5,478.43	
001-0450-54000-00	Marc McMahon	Cell Phone Allowance	12/31/2024	30.00	
001-0450-54000-00	Justin McNaught	Cell Phone Allowance	12/31/2024	30.00	
001-0450-54000-00	JR Knaack	Cell Phone Allowance	12/31/2024	30.00	
001-0450-55500-00	Midwest Awnings Inc	Two Speed Tarps for Truck #111 & #113	12/31/2024	3,423.00	0000092812
001-0450-55500-00	Pomp's Tire - Galesburg	Repair of Flat Tire #120	12/31/2024	535.60	
001-0450-55500-00	Nichols Diesel Service, Inc	Removed&Replaced Fuse&Fuse Holder,Troubleshoot Exhaust,Intake#	12/31/2024	181.50	
001-0450-55500-00	Midwest Awnings Inc	Two Speed Tarps for Truck #111 & #113	12/31/2024	3,423.00	0000092812

Account Number	Vendor	Description	Date	Amount	PO No
001-0450-55500-00	Galesburg Welding, Inc	Cut Off Chain Brackets, Relocated Stainless Box and Weld Channel	12/31/2024	221.80	
001-0450-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	12/31/2024	151.01	
001-0450-62500-00	The Parts House, Inc.	Cable #110	01/13/2025	77.86	
001-0450-62500-00	Koenig Body & Equipment, Inc.	Auger Motor #108	01/13/2025	313.16	
001-0450-62500-00	Nichols Diesel Service, Inc	Sensor Kit #115	12/31/2024	755.16	
001-0450-62500-00	Nichols Diesel Service, Inc	Tube #115	12/31/2024	142.59	
001-0450-62500-00	Nichols Diesel Service, Inc	DOC Core Credit Return #115	12/31/2024	-600.00	
001-0450-62500-00	Mutual Wheel Co., Inc.	Elbow #111	12/31/2024	36.82	
001-0450-62500-00	Nichols Diesel Service, Inc	Sensor #115	12/31/2024	189.13	
001-0450-62500-00	Nichols Diesel Service, Inc	Doc Assy #115	12/31/2024	2,147.11	
001-0450-62500-00	Birkeys Farm Store, Inc	Filter Kit #123	12/31/2024	188.96	
001-0450-62500-00	Advance Auto Parts	Brake Rotor Kit #302	12/31/2024	358.26	
001-0450-62500-00	Advance Auto Parts	Air Filter #142	01/13/2025	9.28	
001-0450-62500-00	Ford of Galesburg	Stud Kit #142	01/13/2025	21.82	
001-0450-62500-00	Mutual Wheel Co., Inc.	Elbow #113	12/31/2024	36.82	
001-0450-65000-00	Office Specialists, Inc.	Paper Towels	12/31/2024	97.34	
Subtotal for Divison: 0450				11,800.22	
001-0510-51000-00	Supreme Radio Communications, In	Installation of equipment into new fleet of squad cars	12/31/2024	28,875.00	0000092867
001-0510-54000-00	Bryan Anderson	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Steffanie Cromien	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Christopher Hootman	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Patrick Kisler	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Mark McLaughlin	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Kevin Legate	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Lane Mings	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Ryne Sage	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Russell Idle	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Magdalene Semington	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Jason Shaw	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Anthony Oligney-Estill	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54000-00	Kyle A Winbigler	Cell Phone Allowance	12/31/2024	30.00	
001-0510-54500-00	Law Enforcement Training, LLC	2025 - CourtSmart Online Access	01/13/2025	2,650.00	
001-0510-54500-00	Kyle A Winbigler	Meals - Staff & Command - Peoria IL - KWinbigler	12/31/2024	35.00	
001-0510-54500-00	Kyle A Winbigler	Meals - Staff & Command - Peoria IL - KWinbigler	12/31/2024	35.00	
001-0510-55500-00	Stecker Graphics	Installation of Vinyl for Police Vehicles	12/31/2024	1,827.24	
001-0510-55700-00	Getz Fire Equipment Co., Inc.	On Site Service, Gauge Repair, Gauge Replacement	12/31/2024	67.35	

Account Number	Vendor	Description	Date	Amount	PO No
001-0510-55800-00	JustFOIA	2025 JustFOIA Agreement (510-55800)	01/13/2025	3,399.00	0000092861
001-0510-57500-00	JSLK Management Iowa LLC	2024 Police Uniform Cleaning as per agreement - Taylor	12/31/2024	3.86	0000092638
001-0510-57500-00	JSLK Management Iowa LLC	2024 Police Uniform Cleaning as per agreement. - Anderson	12/31/2024	10.25	0000092638
001-0510-57500-00	JSLK Management Iowa LLC	2024 Police Uniform Cleaning as per agreement. - Anderson	12/31/2024	10.25	0000092638
001-0510-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	12/31/2024	204.31	
001-0510-61700-00	Supreme Radio Communications, Inc	Wireless Antenna	12/31/2024	225.57	
001-0510-65500-00	Galesburg Electric, Inc.	Strip W/ Sensor, Lights	12/31/2024	234.96	
Subtotal for Divison: 0510				37,967.79	
001-0550-54000-00	Joshua Simons	Cell Phone Allowance	12/31/2024	30.00	
001-0550-54000-00	Amanda Jennings	Cell Phone Allowance	12/31/2024	15.00	
001-0550-54000-00	Raymundo Martinez	Cell Phone Allowance	12/31/2024	30.00	
001-0550-55800-00	JustFOIA	2025 JustFOIA Agreement (550-55800)	01/13/2025	3,399.00	0000092861
Subtotal for Divison: 0550				3,474.00	
001-0605-54000-00	Randy Hovind	Cell Phone Allowance	12/31/2024	30.00	
001-0605-54000-00	Jennifer Moser	Cell Phone Allowance	12/31/2024	30.00	
001-0605-54000-00	Donald Brackett	Cell Phone Allowance	12/31/2024	30.00	
001-0605-54000-00	James Pendergast	Cell Phone Allowance	12/31/2024	30.00	
001-0605-54000-00	John Seitz	Cell Phone Allowance	12/31/2024	30.00	
001-0605-54000-00	Derek Perry	Cell Phone Allowance	12/31/2024	30.00	
001-0605-55000-00	Illinois Firefighters Assoc Inc	2025 Annual Dues	01/13/2025	125.00	
001-0605-55500-00	Legacy Fire Apparatus	Repair of Aerial Device, Waterway	12/31/2024	667.10	
001-0605-55500-00	Legacy Fire Apparatus	Repair of Master Intake Gauge	12/31/2024	315.98	
001-0605-62500-00	Advance Auto Parts	Filter Kit #55	12/31/2024	64.43	
001-0605-65500-00	Municipal Emergency Services, Inc	Batteries, Battery PCB Assy, Sensor	01/13/2025	274.60	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - KHarms	12/31/2024	175.20	
001-0605-67500-00	Midwest Uniform Supply, Inc	Pants - KMcGee	12/31/2024	59.99	
001-0605-67500-00	Midwest Uniform Supply, Inc	Hat - MLewis	12/31/2024	15.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Ball Cap - JBrignall	12/31/2024	15.00	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts, Hat - TScott	01/13/2025	43.99	
001-0605-67500-00	Donald Brackett	Reimbursement - Safety Toe Boots	12/31/2024	92.90	
001-0605-67500-00	J. Andrew O'Daniel	Reimbursement of Safety Toe Boots	12/31/2024	179.94	
001-0605-67500-00	Midwest Uniform Supply, Inc	Shirts - JPedigo	12/31/2024	103.20	
001-0605-67500-00	Ray O'Herron Co., Inc.	Shirt, Badge, Brass, Name Bar, Hat Band, Buttons, Toggles-KHarms	12/31/2024	89.81	
001-0605-67500-00	Ray O'Herron Co., Inc.	Hat Badge - Walters	01/13/2025	40.57	
001-0605-68600-00	Office Specialists, Inc.	Nitrile Gloves	12/31/2024	104.40	

Account Number	Vendor	Description	Date	Amount	PO No
Subtotal for Divison: 0605				2,547.11	
Subtotal for Fund 001				230,976.40	
011-0000-66000-00	Roanoke Concrete Products Co	2024 Supply of PP2 Mix Concrete - Additional	12/31/2024	479.25	0000092618
011-0000-66000-00	Roanoke Concrete Products Co	2024 Supply of Concrete	12/31/2024	138.50	0000092616
Subtotal for Divison: 0000				617.75	
Subtotal for Fund 011				617.75	
014-0000-66000-00	Galesburg Builders Supply, Inc	2024 Supply of High Performance Patch Mix	12/31/2024	1,168.71	0000092623
014-0000-66500-00	Grainger, Inc.	Tool Cart	01/13/2025	244.19	
Subtotal for Divison: 0000				1,412.90	
Subtotal for Fund 014				1,412.90	
016-0000-54000-00	Michael Ingles	Cell Phone Allowance	12/31/2024	30.00	
016-0000-54000-00	Allison Buccalo	Cell Phone Allowance	12/31/2024	30.00	
016-0000-54000-00	Andrew Swanson	Cell Phone Allowance	12/31/2024	30.00	
016-0000-54000-00	Timothy Spitzer	Cell Phone Allowance	12/31/2024	30.00	
016-0000-54000-00	Travis Smith	Cell Phone Allowance	12/31/2024	30.00	
016-0000-54000-00	Paul Vannaken	Cell Phone Allowance	12/31/2024	30.00	
Subtotal for Divison: 0000				180.00	
Subtotal for Fund 016				180.00	
018-0000-62500-00	Pomp's Tire - Galesburg	Tires #128	12/31/2024	394.59	
Subtotal for Divison: 0000				394.59	
Subtotal for Fund 018				394.59	
019-0000-20102-00	Stratus Networks, Inc	01/25 Service Acct #7382	01/13/2025	288.63	
Subtotal for Divison: 0000				288.63	
019-1905-51000-00	Amilia Technologies USA Inc.	12/24 Service Fee for Transactions	12/31/2024	207.95	
019-1905-51500-00	WGIL/WAAG/WLSR, Inc.	12/24 Radio Ads	12/31/2024	583.00	
019-1905-51500-00	WMOI - FM	12/24 Radio Ads	12/31/2024	260.00	
019-1905-54000-00	Hannah Johnson	Cell Phone Allowance	12/31/2024	30.00	

Account Number	Vendor	Description	Date	Amount	PO No
019-1905-54000-00	Angela Buchen	Cell Phone Allowance	12/31/2024	30.00	
019-1905-54000-00	Don Miles	Cell Phone Allowance	12/31/2024	30.00	
019-1905-55800-00	Amilia Technologies USA Inc.	12/24 Service	12/31/2024	499.00	
019-1905-59511-00	Galesburg Tourism Fund	12/24 Tourism Agreement	12/31/2024	15,833.37	
Subtotal for Divison: 1905				17,473.32	
019-1910-55700-00	Helm Mechanical / Helm Service	Repair of Pump and Motor	12/31/2024	269.00	
019-1910-55700-00	American Pest Control Inc	12/24 Pest Service	12/31/2024	65.00	
019-1910-55700-00	Breslin's Floor Covering, Inc	Install luxury floor tiles in public areas of City Hall as per b	12/31/2024	47,957.81	0000092834
019-1910-65000-00	Office Specialists, Inc.	Paper Towels	12/31/2024	48.67	
019-1910-65000-00	Office Specialists, Inc.	Paper Towels	12/31/2024	48.67	
019-1910-66000-00	Sherwin Williams Co.	Paint	01/13/2025	39.28	
Subtotal for Divison: 1910				48,428.43	
019-1911-55700-00	Howe Overhead Doors, Inc.	Replaced Section of Garage Door	12/31/2024	900.00	
019-1911-55700-00	Vestis	12/24 Service	12/31/2024	26.70	
019-1911-55700-00	American Pest Control Inc	12/24 Pest Service	12/31/2024	50.00	
019-1911-65000-00	Office Specialists, Inc.	Trash Bags, Urinal Mat	01/13/2025	122.50	
019-1911-65000-00	Office Specialists, Inc.	Floor Cleaner, Paper Towels	12/31/2024	70.01	
019-1911-65000-00	Office Specialists, Inc.	Paper Towels	12/31/2024	97.34	
Subtotal for Divison: 1911				1,266.55	
019-1915-51000-00	Klingner & Associates, P.C. - Archit	Architectural services, bidding and construction administration	12/31/2024	5,744.25	0000092854
019-1915-54000-00	Jason Asbury	Cell Phone Allowance	12/31/2024	30.00	
019-1915-54000-00	Michael Markley	Cell Phone Allowance	12/31/2024	30.00	
019-1915-54000-00	Aaron Young	Cell Phone Allowance	12/31/2024	30.00	
019-1915-56000-00	Terry Allen, Inc	Rental of Mini Excavator	01/13/2025	385.00	
019-1915-57500-00	Vestis	12/24 Service	12/31/2024	74.86	
019-1915-57500-00	Vestis	12/24 Service	12/31/2024	74.86	
019-1915-57500-00	Vestis	01/25 Service	01/13/2025	74.86	
019-1915-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	12/31/2024	99.02	
019-1915-61000-00	Office Specialists, Inc.	Toner	12/31/2024	82.99	
019-1915-61000-00	Office Specialists, Inc.	Toner	12/31/2024	178.59	
019-1915-62500-00	Nichols Diesel Service, Inc	Air Tube Repair Kit #509	01/13/2025	34.45	
019-1915-62510-00	Herr Petroleum Corp	220.7 Gal Diesel #2, 55.2 Gal Diesel #1, 371.8 Gal Unleaded Etha	01/13/2025	1,786.73	0000092880
019-1915-65500-00	Martin, Inc	Filler Cap	12/31/2024	3.83	
019-1915-66000-00	Galesburg Electric, Inc.	Lights, Time Switch	12/31/2024	484.29	
019-1915-66000-00	Galesburg Lumber & Construcion S	Carriage Bolts	12/31/2024	20.58	

Account Number	Vendor	Description	Date	Amount	PO No
019-1915-66000-00	Sherwin Williams Co.	Paint	12/31/2024	254.94	
		Subtotal for Divison: 1915		9,389.25	
019-1920-54000-00	Bryan Luedtke	Cell Phone Allowance	12/31/2024	30.00	
019-1920-57500-00	Vestis	12/24 Service	12/31/2024	58.23	
019-1920-57500-00	Vestis	01/25 Service	01/13/2025	58.23	
019-1920-57500-00	Vestis	12/24 Service	12/31/2024	58.23	
019-1920-63500-00	D & K Products	Surfactant, Extreme Green	12/31/2024	1,288.98	
019-1920-65500-00	Van Wall Equipment, Inc.	Screws, Stationary Knife, Lapping	01/13/2025	692.70	
		Subtotal for Divison: 1920		2,186.37	
019-1935-57500-00	Vestis	12/24 Service	12/31/2024	454.48	
019-1935-57500-00	Vestis	12/24 Service	12/31/2024	454.48	
019-1935-57500-00	Vestis	01/25 Service	01/13/2025	454.48	
		Subtotal for Divison: 1935		1,363.44	
019-1945-66500-00	Delta T. LLC	Ceiling Fan Kit, Industrial Mount Kit, Assembly Kit	12/31/2024	4,983.75	
		Subtotal for Divison: 1945		4,983.75	
019-1955-55700-00	J.P. Benbow, Inc.	Found Leak on Pool Filter	12/31/2024	112.00	
		Subtotal for Divison: 1955		112.00	
019-1960-55700-00	J.P. Benbow, Inc.	Replaced Ignitor and Checked Pool Heater	12/31/2024	441.00	
		Subtotal for Divison: 1960		441.00	
019-1965-54000-00	Roger Darst	Cell Phone Allowance	12/31/2024	13.44	
019-1965-54000-00	David Vandermeer	Cell Phone Allowance	12/31/2024	30.00	
019-1965-57500-00	Vestis	01/25 Service	01/13/2025	39.44	
019-1965-57500-00	Vestis	12/24 Service	12/31/2024	39.44	
019-1965-57500-00	Vestis	12/24 Service	12/31/2024	39.44	
019-1965-66000-00	Galesburg Electric, Inc.	Batteries, Fluorescent Tubes, Lights, Photocontrol	12/31/2024	483.99	
		Subtotal for Divison: 1965		645.75	
019-1975-54000-00	Cris Fones	Cell Phone Allowance	12/31/2024	30.00	
019-1975-62500-00	Nichols Diesel Service, Inc	Air Valve #106	12/31/2024	176.03	
		Subtotal for Divison: 1975		206.03	
		Subtotal for Fund 019		86,784.52	

Account Number	Vendor	Description	Date	Amount	PO No
021-0000-54500-00	Andrew Johnson	Lodging - Inspector II Class - Orland Park IL - AJohnson 24-45	12/31/2024	500.00	
021-0000-67500-00	Municipal Emergency Services, Inc	5.11 Responder HI-VIS parkas size 3X-LARGE - 2.0	12/31/2024	654.00	0000092648
021-0000-67500-00	Municipal Emergency Services, Inc	5.11 Responder HI-VIS parkas size 2X-LARGE - 2.0	12/31/2024	849.00	0000092648
021-0000-67500-00	Municipal Emergency Services, Inc	5.11 Responder HI-VIS parkas size LARGE - 2.0	12/31/2024	1,132.00	0000092648
Subtotal for Division: 0000				3,135.00	
Subtotal for Fund 021				3,135.00	
023-0000-83100-00	AMP Companies Inc	Installed Meter Base - 329 Day St	12/31/2024	2,850.00	
Subtotal for Division: 0000				2,850.00	
Subtotal for Fund 023				2,850.00	
024-0000-83100-00	Galesburg Youth Athletic Club	External Agency Funding 2024 - Galesburg Youth Athletic Club	12/31/2024	4,000.00	
024-0000-83100-00	Knox County Agricultural Board & I	External Agency Funding - Knox Co Ag Board & Fair Assoc	12/31/2024	5,000.00	
024-0000-83100-00	Support Group for African American	External Agency Funding-Support Group for African American Affai	12/31/2024	3,947.28	
Subtotal for Division: 0000				12,947.28	
Subtotal for Fund 024				12,947.28	
030-0000-20102-00	Stratus Networks, Inc	01/25 Service Acct #7382	01/13/2025	122.92	
Subtotal for Division: 0000				122.92	
030-0320-51500-00	WGIL/WAAG/WLSR, Inc.	12/24 Radio Ads	12/31/2024	250.00	
030-0320-55500-00	Galesburg Communications, Inc.	2025 M&M Data	01/13/2025	1,774.08	
030-0320-61000-00	Office Specialists, Inc.	Binder Clips	12/31/2024	5.40	
030-0320-62500-00	O'Reilly Auto Parts	Bearings	12/31/2024	24.48	
030-0320-62500-00	O'Reilly Auto Parts	Lift Support	12/31/2024	206.37	
030-0320-62500-00	Napa Auto Parts	Bearings	12/31/2024	33.18	
030-0320-62500-00	Napa Auto Parts	Return Auto Lift Support	12/31/2024	-121.96	
030-0320-62500-00	Napa Auto Parts	Auto Lift Support	12/31/2024	121.96	
030-0320-62500-00	Napa Auto Parts	Electrical Connector	01/13/2025	41.39	
030-0320-62500-00	Napa Auto Parts	Return Disc Pad	12/31/2024	-43.90	
030-0320-62500-00	Napa Auto Parts	Fleet Pads, Emer Service Rotors, Brake Rotor Hub, Bearings, Seal	12/31/2024	795.64	
030-0320-62500-00	Napa Auto Parts	Filter Kit	01/13/2025	73.42	
030-0320-62500-00	Napa Auto Parts	Reman Starter, Core Deposit	01/13/2025	220.09	
030-0320-62500-00	Napa Auto Parts	Disc Pad	12/31/2024	43.90	
030-0320-62500-00	Napa Auto Parts	Exhaust Flange Stud & Nut	01/13/2025	11.09	

Account Number	Vendor	Description	Date	Amount	PO No
030-0320-62500-00	Napa Auto Parts	Gas Shock	01/13/2025	129.58	
030-0320-62500-00	Advance Auto Parts	Lift Support	12/31/2024	20.98	
030-0320-62510-00	Herr Petroleum Corp	304.7 Gal Unleaded Ethanol	12/31/2024	750.65	0000092627
030-0320-62510-00	Herr Petroleum Corp	267.4 Gal Unleaded Ethanol	12/31/2024	656.62	0000092627
030-0320-62510-00	Herr Petroleum Corp	34 Gal Unleaded Ethanol	12/31/2024	83.48	0000092627
030-0320-62510-00	Herr Petroleum Corp	291.1 Gal Unleaded Ethanol	12/31/2024	790.91	0000092627
030-0320-62510-00	Herr Petroleum Corp	145.2 Gal Unleaded Ethanol	12/31/2024	376.59	0000092627
030-0320-65000-00	Office Specialists, Inc.	Facial Tissue	12/31/2024	166.44	
Subtotal for Divison: 0320				6,410.39	
030-0370-51000-00	AAA Certified Confidential Security	Purge Service	12/31/2024	176.40	
030-0370-51500-00	WGIL/WAAG/WLSR, Inc.	12/24 Radio Ads	12/31/2024	250.00	
030-0370-54000-00	Kraig Boynton	Cell Phone Allowance	12/31/2024	30.00	
030-0370-55500-00	Nichols Diesel Service, Inc	State & Fed Tests 1301	12/31/2024	115.50	
030-0370-55500-00	Nichols Diesel Service, Inc	State & Fed Tests 1701	12/31/2024	58.50	
030-0370-55700-00	American Pest Control Inc	12/24 Pest Service	12/31/2024	65.00	
030-0370-55700-00	First Glass, Inc.	Replaced Bus Shelter Glass	12/31/2024	822.00	
030-0370-55700-00	RILCO Fluid Care	Pick up & Dispose of Used Anti-Freeze	12/31/2024	25.00	
030-0370-57500-00	Cintas, Inc	12/24 Service	12/31/2024	317.19	
030-0370-57500-00	Cintas, Inc	01/25 Service	01/13/2025	198.72	
030-0370-62500-00	Gillig	Shock Absorber	12/31/2024	343.08	
030-0370-62500-00	Gillig	Shock Absorber	12/31/2024	730.80	
030-0370-62500-00	Napa Auto Parts	Crankcase Filter	12/31/2024	68.29	
030-0370-62500-00	Pomp's Tire - Galesburg	Tires	12/31/2024	3,657.42	
030-0370-62510-00	Herr Petroleum Corp	542.9 Gal Diesel #2	12/31/2024	1,611.67	0000092627
030-0370-62510-00	Herr Petroleum Corp	295.5 Gal Diesel #2, 74 Gal Diesel #1	12/31/2024	1,080.80	0000092627
030-0370-63000-00	Napa Auto Parts	Nitrile Gloves	01/13/2025	56.52	
030-0370-63000-00	Napa Auto Parts	Euro-Paste	12/31/2024	30.18	
030-0370-65500-00	RILCO Fluid Care	Oil Drum, Drum Deposit	12/31/2024	793.99	
Subtotal for Divison: 0370				10,431.06	
Subtotal for Fund 030				16,964.37	
061-0000-10704-00	Flowpoint Environmental Systems Ir	01/25 - Postage for UB Bills	01/13/2025	7,500.00	
061-0000-20101-00	PATRICK RIORDAN	Refund Check 056659-003, 364 BEDI AVE	01/08/2025	40.50	
061-0000-20101-00	KELLY RADEKE	Refund Check 066560-000, 1181 BRIDGE AVE	01/08/2025	136.41	
061-0000-20101-00	KRISTI WILDER	Refund Check 059735-001, 1342 MOSHIER AVE	01/08/2025	6.47	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-20101-00	MONIQUA YOUNGE	Refund Check 060937-000, 2003 E KNOX ST	01/08/2025	36.49	
061-0000-20101-00	KELLY RADEKE	Refund Check 066560-000, 1181 BRIDGE AVE	01/08/2025	2.35	
061-0000-20101-00	CHAD ST GEORGE	Refund Check 015026-004, 179 N IVAN AVE	01/09/2025	63.24	
061-0000-20101-00	NATOMI SIMS	Refund Check 065320-000, 925 N BROAD ST	01/08/2025	88.66	
061-0000-20101-00	CHRISTOPHER WILCOX	Refund Check 012191-025, 1565 MEADOW LARK DR	01/08/2025	85.42	
061-0000-20101-00	TYLER SELLS	Refund Check 066573-000, 1119 HAWKINSON AVE 4	01/08/2025	66.43	
061-0000-20101-00	UNIQUE REESE	Refund Check 066671-000, 1362 MONROE ST	01/08/2025	0.59	
061-0000-20101-00	JONATHAN WALSTEN	Refund Check 068242-000, 20 CHESTNUT ST	01/08/2025	103.95	
061-0000-20101-00	UNIQUE REESE	Refund Check 066671-000, 1362 MONROE ST	01/08/2025	142.79	
061-0000-20101-00	JOYCE SMITH	Refund Check 019033-000, 688 W TOMPKINS ST	01/08/2025	42.94	
061-0000-20101-00	TLR LLC	Refund Check 052642-020, 1687 INDIANA DR	01/08/2025	100.68	
061-0000-20101-00	ROSE HOBEN SCHOOL	Refund Check 013967-000, 1017 W DAYTON ST	01/09/2025	49.14	
061-0000-20101-00	EUGENE WOODS ESTATE	Refund Check 008461-000, 734 FLORENCE AVE	01/09/2025	55.61	
061-0000-20101-00	PATRICK YOUNG	Refund Check 016622-028, 1455 WILLARD ST	01/08/2025	167.06	
061-0000-20101-00	TIMOTHY WADHAMS	Refund Check 067870-000, 1585 BRIDGE AVE	01/09/2025	55.61	
061-0000-20101-00	KRISTI WILDER	Refund Check 059735-001, 1342 MOSHIER AVE	01/08/2025	167.40	
061-0000-20101-00	DILLON JOHNSON	Refund Check 065570-002, 1265 W LOSEY ST	01/08/2025	76.88	
061-0000-20101-00	MECHANICAL SERVICE INC	Refund Check 017595-011, 1480 S HENDERSON ST	01/09/2025	30.14	
061-0000-20101-00	JON NELSON	Refund Check 043833-004, 1061 FLORENCE AVE	01/09/2025	55.61	
061-0000-20101-00	GERALD MCGRAW	Refund Check 049658-000, 7 CHESTNUT ST	01/08/2025	92.55	
061-0000-20101-00	ADAM WHITLATCH	Refund Check 062429-008, 818 OLIVE ST	01/09/2025	55.61	
061-0000-20101-00	JOSE RODRIGUEZ	Refund Check 068811-000, 168 N IVAN AVE	01/08/2025	137.75	
061-0000-20101-00	COLTON SEXTON	Refund Check 050418-007, 652 E NORTH ST	01/08/2025	45.11	
061-0000-20101-00	OLD REPUBLIC TITLE	Refund Check 022808-001, 1434 S PEARL ST	01/09/2025	222.70	
061-0000-20101-00	HANRICK INVESTMENTS LLC	Refund Check 062097-003, 1165 GARDEN LANE	01/08/2025	93.05	
061-0000-20101-00	ROBERT HENDRICKS	Refund Check 066340-000, 935 DAYTON DR 3	01/08/2025	100.99	
061-0000-20101-00	GARY FERNALD	Refund Check 043129-003, 470 E FIRST ST	01/08/2025	70.12	
061-0000-20101-00	DANIEL GARRETT	Refund Check 068566-000, 943 N CHERRY ST	01/09/2025	70.15	
061-0000-20101-00	DIANE GRIERSON	Refund Check 066082-007, 1521 E NORTH ST	01/08/2025	120.86	
061-0000-20101-00	MARK MARTIN	Refund Check 005097-077, 1459 S KELLOGG ST	01/09/2025	35.22	
061-0000-20101-00	SHELLEY HANSON	Refund Check 057720-000, 935 DAYTON DR 6	01/08/2025	108.71	
061-0000-20101-00	DEBRA DONAHUE	Refund Check 055569-001, 467 E GROVE ST	01/08/2025	89.57	
061-0000-20101-00	EDDIE BOLDEN	Refund Check 068852-000, 1565 MEADOW LARK DR	01/08/2025	148.88	
061-0000-20101-00	SUSAN EVANS	Refund Check 064140-000, 3291 WESTVIEW DR	01/08/2025	73.27	
061-0000-20101-00	THOMAS CARITHERS SR	Refund Check 013288-001, 219 N HENDERSON ST	01/09/2025	23.39	
061-0000-20101-00	JAMMIE DAVIDSON	Refund Check 058191-002, 628 E GROVE ST	01/08/2025	31.99	
061-0000-20101-00	2200 HENDERSON LLC	Refund Check 063037-001, 2250 N HENDERSON ST	01/08/2025	16.45	

Account Number	Vendor	Description	Date	Amount	PO No
061-0000-20101-00	CAMERON AGUIRRE	Refund Check 067409-000, 1089 HAWKINSON AVE 1	01/08/2025	123.88	
061-0000-20102-00	Stratus Networks, Inc	01/25 Service Acct #7382	01/13/2025	129.12	
061-0000-51000-00	SpringbrookSoftware LLC	12/24 - CivicPay PayPad Transaction Fee	12/31/2024	170.50	
061-0000-51000-00	Knox County Records Office	12/24 Laredo Service	12/31/2024	21.95	
061-0000-51000-00	US Sterling Capital Corp., Inc.	Preferred Bank Los Angeles CA	12/31/2024	240.00	
061-0000-51000-00	Aqua Backflow	2025 IEPA Required Surveys Annual Billing	01/13/2025	2,083.40	
061-0000-52300-00	Nicor Gas	12/24 Service Acct#20-72-70-1000 9	12/31/2024	107.31	
061-0000-54000-00	Scott Seiberlich	Cell Phone Allowance	12/31/2024	30.00	
061-0000-54000-00	Justin McDonald	Cell Phone Allowance	12/31/2024	30.00	
061-0000-54000-00	Roger Mettler	Cell Phone Allowance	12/31/2024	30.00	
061-0000-54000-00	Michael Mackey	Cell Phone Allowance	12/31/2024	30.00	
061-0000-54000-00	Jerami Brown	Cell Phone Allowance	12/31/2024	30.00	
061-0000-55700-00	Royal Cleaning Services	01/25 Janitorial Services	01/13/2025	563.00	
061-0000-55700-00	American Pest Control Inc	01/25 Service	01/13/2025	55.00	
061-0000-55700-00	AMP Companies Inc	Repaired Radiators not Heating	12/31/2024	212.00	
061-0000-59300-00	UniFirst First Aid Corp	Refill of First Aid Supplies	12/31/2024	105.37	
061-0000-61000-00	Office Specialists, Inc.	Paper	12/31/2024	3.59	
061-0000-61000-00	Office Specialists, Inc.	Ink Stamp	01/13/2025	37.09	
061-0000-61000-00	Office Specialists, Inc.	Note Pads, Clips, Binder Clips	12/31/2024	23.24	
061-0000-66000-00	Holt Supply Co Inc.	Pipe Gsk End	01/13/2025	310.35	
061-0000-66000-00	Gunther Construction Co., a div. of U	FA-1 FILL SAND DELIVERED	12/31/2024	998.36	0000092608
061-0000-66000-00	Galesburg Welding, Inc	Guage Steel	12/31/2024	49.00	
061-0000-66000-00	Gunther Construction Co., a div. of U	CA6 CRUSHED WHITE STONE - DELIVERED	12/31/2024	554.07	0000092608
061-0000-66000-00	Galesburg Builders Supply, Inc	Premier Cold Mix	12/31/2024	387.94	
061-0000-66000-00	Core & Main	Flange Sets, Bolt & Nut Kits, Gaskets	12/31/2024	2,335.18	
061-0000-66000-00	Core & Main	Saddle Clamps	01/13/2025	996.80	
061-0000-68500-00	USA Bluebook, Inc.	Misc Chemicals	12/31/2024	172.53	
061-0000-68500-00	Hawkins, Inc	2024 Phosphate Inhibitor as per bid. Will order as needed	12/31/2024	38,525.74	0000092679
061-0000-68500-00	Brenntag Mid-South, Inc	2024 Liquid Chlorine for Water Division as per bid. This is a b	12/31/2024	8,092.00	0000092595
061-0000-68500-00	Brenntag Mid-South, Inc	2024 Liquid Chlorine for Water Division as per bid. This is a b	12/31/2024	-3,000.00	0000092595
Subtotal for Division: 0000				64,058.16	
Subtotal for Fund 061				64,058.16	
067-0000-20101-00	UNIQUE REESE	Refund Check 066671-000, 1362 MONROE ST	01/08/2025	0.85	
067-0000-20101-00	KELLY RADEKE	Refund Check 066560-000, 1181 BRIDGE AVE	01/08/2025	3.40	
067-0000-20101-00	JOYCE SMITH	Refund Check 019033-000, 688 W TOMPKINS ST	01/08/2025	4.25	

Account Number	Vendor	Description	Date	Amount	PO No
067-0000-20101-00	KRISTI WILDER	Refund Check 059735-001, 1342 MOSHIER AVE	01/08/2025	9.34	
067-0000-20101-00	PATRICK YOUNG	Refund Check 016622-028, 1455 WILLARD ST	01/08/2025	10.19	
067-0000-51000-00	Knox County Records Office	12/24 Laredo Service	12/31/2024	21.95	
067-0000-51000-00	SpringbrookSoftware LLC	12/24 - CivicPay PayPal Transaction Fee	12/31/2024	85.25	
Subtotal for Divison: 0000				135.23	
Subtotal for Fund 067				135.23	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	12/31/2024	195.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	12/31/2024	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	12/31/2024	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	12/31/2024	65.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	12/31/2024	195.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	12/31/2024	115.00	
078-0000-51000-00	OSF Occupational Medicine	Pre Employment Exam	12/31/2024	115.00	
078-0000-56532-00	Dave Dunn's Auto Body, Inc.	Repair of Police Interceptor	01/13/2025	2,892.52	
078-0000-56534-00	Illinois Municipal League Risk Man	12/24 Service - DOL 03/17/23 Claim#23050K984062	12/31/2024	788.31	
078-0000-56535-00	Advanced Rehab & Sports Medicine	Workers Comp DOS 12/17/24 - Pat Act# AA17483618	12/31/2024	242.04	
078-0000-56535-00	Advanced Rehab & Sports Medicine	Workers Comp DOS 11/21/24 - Pat Act# AA17483618	12/31/2024	240.65	
078-0000-56535-00	Advanced Rehab & Sports Medicine	Workers Comp DOS 12/20/24 - Pat Act# AA17483618	12/31/2024	220.32	
078-0000-56535-00	Advanced Rehab & Sports Medicine	Workers Comp DOS 12/12/24 - Pat Act# AA17483618	12/31/2024	295.27	
078-0000-56535-00	Advanced Rehab & Sports Medicine	Workers Comp DOS 12/10/24 - Pat Act# AA17483618	12/31/2024	221.71	
078-0000-56597-00	Traffic Control Corp., Inc.	Supplies for Traffic Light`	12/31/2024	3,423.50	
078-0000-56597-00	Charles Hoots	Cleaned/ Ground Area Around Broken Studs, Weld Nuts, Grafted	12/31/2024	150.00	
078-0000-56597-00	Galesburg Electric, Inc.	Misc Supplies for Accident on Monmouth Blvd/Academy/South	12/31/2024	139.15	
Subtotal for Divison: 0000				9,428.47	
Subtotal for Fund 078				9,428.47	
091-0000-20101-00	KRISTI WILDER	Refund Check 059735-001, 1342 MOSHIER AVE	01/08/2025	4.58	
091-0000-20101-00	JOYCE SMITH	Refund Check 019033-000, 688 W TOMPKINS ST	01/08/2025	2.08	
091-0000-20101-00	PATRICK YOUNG	Refund Check 016622-028, 1455 WILLARD ST	01/08/2025	5.00	
Subtotal for Divison: 0000				11.66	
Subtotal for Fund 091				11.66	

Account Number	Vendor	Description	Date	Amount	PO No
Report Total:				<u><u>429,896.33</u></u>	

Advance Checks and ACH Payments as of 1/13/2025

Check Date	Check #	Vendor Name	Description	Account #	Amount
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #2529573771	061-0000-52000	12,981.38
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #3081159024	019-1965-52000	88.49
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #0351340970	019-1915-52000	61.23
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #2655060015	001-0450-52000	144.39
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #3603078041	001-0450-52000	69.53
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #0965299692	001-0450-52000	40.73
1/2/2025	100498	Ameren Illinois	10/24 Service - Acct#7911827538	019-1915-52000	59.15
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #1878010042	019-1915-52000	257.78
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #0595921933	001-0450-52000	90.68
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #3057496339	019-1915-52000	31.49
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #2749025458	001-0450-52000	35.44
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #1851092656	019-1920-52000	47.88
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #2682029037	019-1915-52000	35.83
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #2529573771	018-0000-52000	210.13
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #0824681456	001-0450-52000	316.20
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #2773115002	001-0450-52000	299.85
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #2749025458	019-1965-52000	35.45
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #1171148332	001-0450-52000	72.62
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #8988676653	001-0605-52000	439.30
1/2/2025	100498	Ameren Illinois	11/24 Service - Acct #5652160009	019-1965-52000	35.40
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872654	001-0445-52000	189.22
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872674	001-0450-52000	33.60
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872687	001-0450-52000	36.70
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872627	001-0450-52000	13.96
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872708	001-0605-52000	38.07
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872620	019-1915-52000	2.52
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872681	001-0450-52000	19.76
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872646	061-0000-52000	26.55
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872666	001-0450-52000	24.03
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872698	061-0000-52000	92.32
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872673	001-0450-52000	254.77
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872686	020-0000-52000	7.02
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872690	030-0370-52000	399.93
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872701	019-1915-52000	300.01
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872644	001-0450-52000	329.78
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872706	019-1915-52000	52.95
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872626	001-0450-52000	0.15
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872689	001-0450-52000	16.87
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872690	030-0320-52000	171.40
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872622	001-0450-52000	45.12
1/2/2025	100499	Direct Energy Business	11/24 Service - Acct# 1872610	019-1960-52000	63.23

1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872653	001-0450-52000	21.90
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872604	061-0000-52000	0.23
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872688	001-0450-52000	35.62
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872635	061-0000-52000	406.53
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872649	001-0450-52000	21.75
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872602	061-0000-52000	16,582.85
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1873851	001-0450-52000	73.99
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872621	019-1920-52000	35.76
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872609	001-0450-52000	50.48
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1873850	019-1915-52000	35.62
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872641	001-0450-52000	45.93
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872668	001-0450-52000	35.89
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872671	019-1915-52000	39.37
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872685	020-0000-52000	34.26
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872702	019-1915-52000	21.97
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872709	019-1910-52000	2,277.15
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872712	019-1915-52000	71.04
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872679	001-0450-52000	12.74
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872640	001-0605-52000	175.57
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872670	001-0450-52000	40.31
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872633	001-0450-52000	149.55
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872612	001-0450-52000	29.99
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872638	019-1915-52000	68.36
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872637	019-1915-52000	15.95
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872625	001-0450-52000	0.15
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872617	001-0450-52000	10.00
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872707	001-0450-52000	146.87
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872678	024-0000-52000	31.28
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872692	020-0000-52000	6.41
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872632	001-0450-52000	16.40
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872680	001-0445-52000	22.13
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872608	061-0000-52000	67.07
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872648	019-1915-52000	60.14
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872663	001-0450-52000	51.58
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872631	020-0000-52000	540.20
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872613	001-0450-52000	39.07
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872684	001-0450-52000	42.33
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872669	001-0450-52000	15.79
1/2/2025	100499 Direct Energy Business	11/24 Service - Acct# 1872623	019-1920-52000	347.17
1/2/2025	100500 iWorQ Systems	Annual Fees for iWorQ Software FY25 - Permit Managment for Publi	001-0410-55800	1,500.00
1/2/2025	100500 iWorQ Systems	Annual Fees for iWorQ Software FY25 - License Managment for City	001-0115-55800	1,500.00
1/2/2025	100500 iWorQ Systems	Annual Fees for iWorQ Software FY25 - Community Development pack	001-0306-55800	14,500.00
1/2/2025	100502 JULIA LYTLE	Refund Check 016102-000, 1357 SPRUCE AVE	061-0000-20101	651.64
1/2/2025	100501 Knox County Recorders Office	4 Water/Sewer/Refuse Lien Filed	061-0000-51000	63.00

1/2/2025	100503 PowerDMS Inc	Power DMS annual subscription for 1/1/25 to 11/14/25	001-0510-55800	9,824.10
1/2/2025	100503 PowerDMS Inc	Power DMS annual subscription for 11/15/25 to 12/31/24	001-0000-20102	893.10
1/2/2025	0 Target Solutions Learning, LLC	Vector Maintenance Fee	001-0000-10701	395.00
1/2/2025	0 Target Solutions Learning, LLC	Vector Training	001-0000-10701	5,096.64
1/2/2025	0 Target Solutions Learning, LLC	Vector Check-it vehicles	001-0000-10701	1,279.92
1/2/2025	0 Target Solutions Learning, LLC	Vector Check-it Station	001-0000-10701	267.36
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	019-1920-47500	72.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0207-47500	61.20
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0410-47500	144.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0306-47500	167.28
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	014-0000-47500	72.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0110-47500	100.80
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0205-47500	208.80
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0450-47500	63.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	030-0320-47500	54.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	026-0000-47500	18.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0120-47500	48.78
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	019-1905-47500	102.60
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0445-47500	23.40
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0510-47500	453.60
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	024-0000-47500	40.44
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	061-0000-47500	196.65
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0550-47500	108.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	078-0000-47500	10.62
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Vision Insurance Premiums	078-0000-20315	3,008.22
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	023-0000-47500	5.40
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0115-47500	72.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	030-0370-47500	54.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	017-0000-47500	14.40
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0605-47500	144.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	020-0000-47500	5.40
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	018-0000-47500	45.00
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	001-0305-47500	21.48
1/3/2025	0 Dearborn National Life Insurance Co.	01/25 Life Insurance Premiums	067-0000-47500	1.80
1/3/2025	0 Quadient Leasing USA, Inc	Yearly Fee	061-0000-51000	50.00
1/9/2025	0 360 Party Zone LLC	Minority/Woman Owned Business Startup incentive for 360 Party Zo	054-0000-83100	249.71
1/9/2025	0 Bluefin Payment Systems	12/24 Pay Pad Processing Fees	001-0306-51000	8.69
1/9/2025	0 Bluefin Payment Systems	12/24 UB Webpayment Credit Card Processing Fee	067-0000-51000	1,961.78
1/9/2025	0 Bluefin Payment Systems	12/24 Pay Pad Processing Fees	001-0410-51000	8.69
1/9/2025	0 Bluefin Payment Systems	12/24 Pay Pad Processing Fees	001-0115-51000	37.62
1/9/2025	0 Bluefin Payment Systems	12/24 UB Webpayment Credit Card Processing Fee	061-0000-51000	3,923.57
1/9/2025	0 Bluefin Payment Systems	12/24 Pay Pad Processing Fees	067-0000-51000	563.10
1/9/2025	0 Bluefin Payment Systems	12/24 Pay Pad Processing Fees	061-0000-51000	1,126.17
1/9/2025	0 Cardconnect	12/24 Card Connect Credit Card Charges	019-1905-51000	542.77

1/9/2025	0 Cardconnect	12/24 Card Connect Credit Card Charges	019-1955-51000	59.73
1/9/2025	0 Cardconnect	12/24 Card Connect Credit Card Charges	019-1920-51000	6.35
1/9/2025	0 Cardconnect	12/24 Card Connect Credit Card Charges	019-1960-51000	27.99
1/9/2025	0 Cardconnect	12/24 Card Connect Credit Card Charges	019-1935-51000	271.70
1/9/2025	0 Choral Dynamics	External Agency Funding - Choral Dynamics	024-0000-83100	1,500.00
1/9/2025	0 Computershare	FO2013A - Interest	047-0000-87300	18,840.00
1/9/2025	0 Computershare	FO2013A - Principle	047-0000-88100	80,000.00
1/9/2025	100563 Direct Energy Business	11/24 Service - Acct# 1872682	019-1915-52000	77.17
1/9/2025	100563 Direct Energy Business	11/24 Service - Acct# 1872676	019-1960-52000	118.04
1/9/2025	100563 Direct Energy Business	11/24 Service - Acct# 1872699	001-0605-52000	124.16
1/9/2025	100563 Direct Energy Business	11/24 Service - Acct# 1872705	001-0605-52000	29.95
1/9/2025	100563 Direct Energy Business	11/24 Service - Acct# 1872694	001-0510-52000	77.45
1/9/2025	100563 Direct Energy Business	11/24 Service - Acct# 1872713	019-1915-52000	191.10
1/9/2025	0 Farmers & Mechanics Bank	12/24 F&M Bank Trust Fees	019-1905-51000	131.48
1/9/2025	0 Flexible Benefit Service LLC	12/24 Service	001-0120-56506	178.50
1/9/2025	0 Galesburg Heritage Days Living History Assoc., Inc	External Agency Funding - Galesburg Heritage Days	024-0000-83100	10,000.00
1/9/2025	0 Galesburg Tourism Fund	Music & Murals Agreement - Galesburg Tourism and Visitors Bureau	024-0000-83100	10,000.00
1/9/2025	100564 Knox County Records Office	File 35 Weed/Trash/Demo Liens	001-0160-51300	288.00
1/9/2025	100564 Knox County Records Office	Release 7 Property Maint Liens	001-0160-51300	75.00
1/9/2025	100564 Knox County Records Office	Total of 6 Water/Sewer/Refuse Lien Filed	061-0000-51000	75.00
1/9/2025	0 Mike Hines	01/08 - Officiated VBall - 5 Games	019-1940-51400	200.00
1/9/2025	0 NOVA Singers	External Agency Funding - Nova Singers	024-0000-83100	3,000.00
1/9/2025	0 Quadient Leasing USA, Inc	Postage for Machine	061-0000-10702	500.00
1/9/2025	0 Wells Fargo Merchant Services	12/24 Credit Card Fees	019-1920-51000	208.02
1/10/2025	ACH TJ Scott	Non Safety Boot	001-0605-67500	\$200.00
1/10/2025	ACH Andrew Johnson	Non Safety Boot	001-0605-67500	\$220.00
			Grand Total	\$ 215,309.68



City Council Meeting

Agenda Item Overview

January 21, 2025

AGENDA ITEM: Ordinance to provide for an amendment to an existing Site Lease Agreement for an area of approximately 5,625 square feet of municipal property in Kiwanis Park for use as a telecommunications tower site.

SUMMARY RECOMMENDATION: The City Manager and Director of Community Development recommend approval.

BACKGROUND: The City currently leases a piece of property in Kiwanis Park to GTP Acquisition Partners II, LLC which contains their telecommunications tower. The Site Lease agreement began 8/1/99 with an initial term of five years and three automatic five year extensions (July 31, 2019). In 2011, City Council approved a 20-year extension to July 31, 2039.

The tower owner has stated it is difficult to attract additional co-locating antennas with such a short time period left and has requested the lease term be extended an additional 20 years to July 31, 2059. If the ordinance is approved and a signed amendment provided by February 15, 2025, the city will receive a one-time payment of \$15,000.00.

The City currently collects a monthly rent payment for the tower and we also receive additional rents for each co-located antenna from other telecommunication companies that install their equipment on the tower. The tower rent increases 4% annually and each of the co-locates increases 3% annually on the anniversary date on which each respective agreement was signed. As of today, the monthly amount we receive for the tower and co-locates is approximately \$7,200.00. Of this amount, \$2,100.00 is from the tower rent alone. If the extension is approved, the next tower rent payment following the execution date will be 2,311.64 per month with the 4% increase occurring every August 1st.

BUDGET IMPACT: If the site lease agreement is extended, the City has the potential to continue to receive lease fees through 2039. The lease extension also increases the potential to receive additional monthly fees for any additional co-locates that may be added in future years.

SUPPORTING DOCUMENTS:

1. Ordinance
2. Aerial
3. Second Amendment to Site Lease Agreement

ORDINANCE NO. _____

WHEREAS, the corporate authorities of the City of Galesburg entered into a Site Lease Agreement with Illinois PCS on July 19, 1999, providing for the lease of approximately 5,625 square feet of municipal property in Kiwanis Park for use as a telecommunications tower site subject to the terms and conditions contained in said Lease; and

WHEREAS, the corporate authorities of the City of Galesburg entered into a First Amendment to the Site Lease Agreement with GTP Acquisition Partners II, LLC, as successor to Illinois PCS, on October 3, 2011 to extend the original term of said Lease for four additional five-year terms; and

WHEREAS, GTP Acquisition Partners II, LLC has requested a second amendment to the Lease by granting the Lessee the right to extend the Lease by four additional five year terms;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, A MUNICIPAL CORPORATION, AS FOLLOWS:

SECTION ONE: That the Second Amendment to Site Lease Agreement dated July 19, 1999, a true copy of which is attached hereto and incorporated by reference be approved.

SECTION TWO: That the Mayor and City Clerk are hereby authorized and directed to execute and attest, respectively, said Second Amendment to Site Lease Agreement on behalf of the City of Galesburg.

SECTION THREE: All ordinances, or parts of ordinances, in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

SECTION FOUR: This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this day of _____, 2025, by a roll call vote as follows:

Roll Call #:

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

ATTEST:

Peter Schwartzman, Mayor

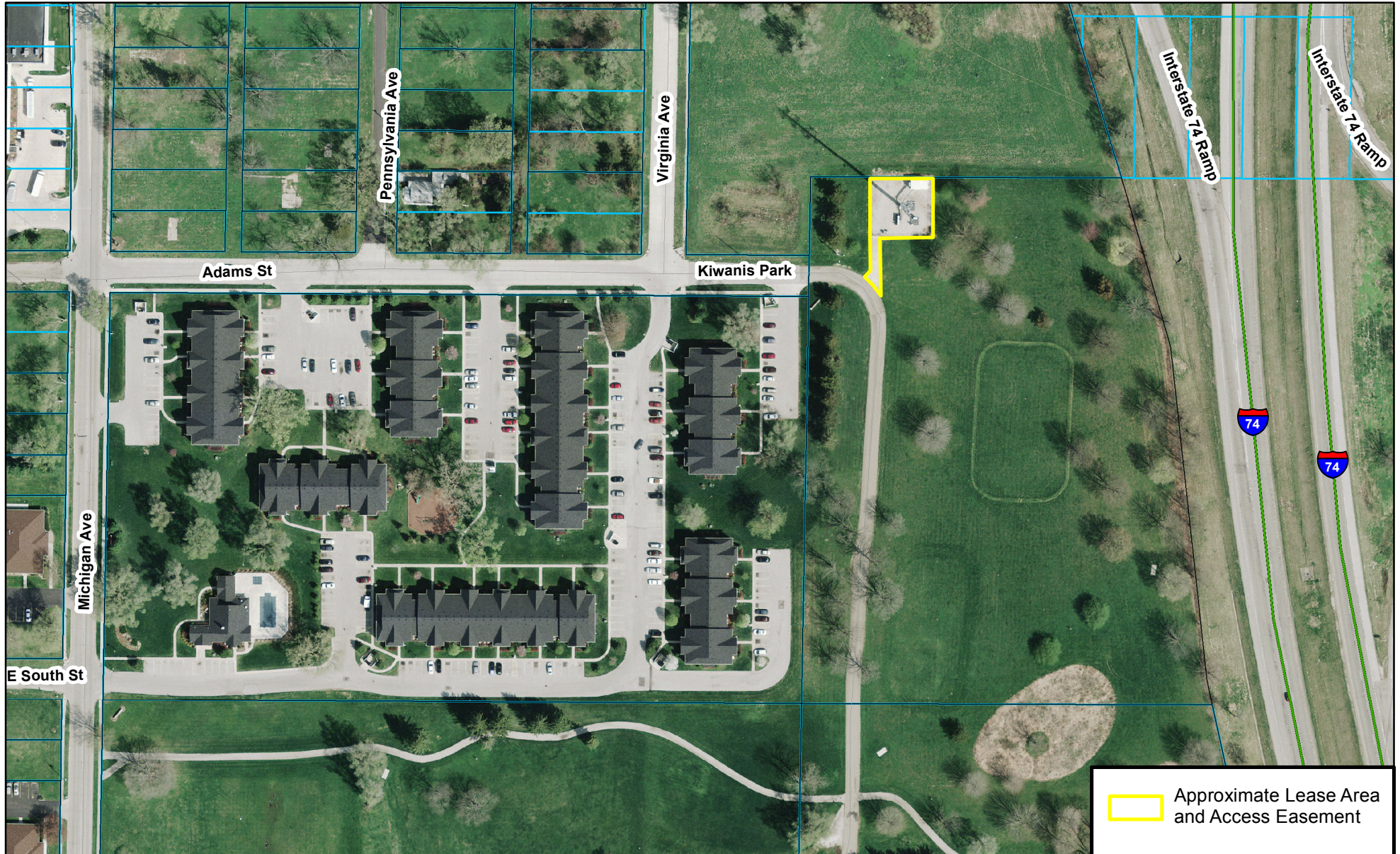
Kelli R. Bennewitz, City Clerk

Existing Telecommunication Site Lease Area

[Back to Agenda](#)



150 75 0 150 Feet



THE SECOND AMENDMENT TO SITE LEASE AGREEMENT

This Second Amendment to Site Lease Agreement (this “**Amendment**”) is made effective as of the latter signature date hereof (the “**Effective Date**”) by and between **City of Galesburg, Illinois (“Landlord”)** and **GTP Acquisition Partners II, LLC**, a Delaware limited liability company (“**Tenant**”) (Landlord and Tenant being collectively referred to herein as the “**Parties**”).

RECITALS

WHEREAS, Landlord owns the real property described on **Exhibit A** attached hereto and by this reference made a part hereof (the “**Parent Parcel**”); and

WHEREAS, Landlord (or its predecessor-in-interest) and Tenant (or its predecessor-in-interest) entered into that certain Site Lease Agreement dated July 19, 1999 (the “**Original Lease**”), as amended by that certain First Amendment to Site Lease Agreement dated October 3, 2011 (the “**First Amendment**”; Original Lease and First Amendment, collectively, the “**Lease**”), pursuant to which the Tenant leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and utilities, all as more particularly described in the Lease (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the “**Leased Premises**”), which Leased Premises are also described on **Exhibit A**; and

WHEREAS, Landlord and Tenant desire to amend the terms of the Lease to extend the term thereof and to otherwise modify the Lease as expressly provided herein.

NOW THEREFORE, in consideration of the foregoing recitals and the mutual covenants set forth herein and other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **One-Time Payment.** Tenant shall pay to Landlord a one-time payment in the amount of **fifteen thousand and 00/100 Dollars (\$15,000.00)**, payable within thirty (30) days of the Effective Date and subject to the following conditions precedent: (a) Tenant’s receipt of this Amendment executed by Landlord, on or before **February 15, 2025**; (b) Tenant’s confirmation that Landlord’s statements as further set forth in this Amendment are true, accurate, and complete, including verification of Landlord’s ownership; (c) Tenant’s receipt of any documents and other items reasonably requested by Tenant in order to effectuate the transaction and payment contemplated herein; and (d) receipt by Tenant of an original Memorandum (as defined herein) executed by Landlord.
2. **Lease Term Extended.** Notwithstanding anything to the contrary contained in the Lease or this Amendment, the Parties agree the Lease originally commenced on **August 1, 1999**, and, without giving effect to the terms of this Amendment but assuming the exercise by Tenant of all remaining renewal options contained in the Lease (each an “**Existing Renewal Term**” and, collectively, the “**Existing Renewal Terms**”), the Lease is otherwise scheduled to expire on **July 31, 2039**. In addition to any Existing Renewal Term(s), the Lease is hereby amended to provide Tenant with the option to extend the Lease for each of four (4) additional five (5) year renewal terms (each a “**New Renewal Term**” and, collectively, the “**New Renewal Terms**”). Notwithstanding anything to the contrary contained in the Lease, (a) all Existing Renewal Terms and New Renewal Terms shall automatically renew unless Tenant notifies Landlord that Tenant elects not to renew the Lease, as amended herein, at least sixty (60) days prior to the commencement of the next Renewal Term (as defined below) and (b) Landlord shall be able to terminate the Lease, as amended herein, only in the event of a material default by Tenant, which default is not cured within sixty (60) days of Tenant’s receipt of written notice thereof, provided, however, in the event that Tenant has diligently commenced to cure a material default within sixty (60) days of Tenant’s actual

receipt of notice thereof and reasonably requires additional time beyond the sixty (60) day cure period described herein to effect such cure, Tenant shall have such additional time as is necessary (beyond the sixty [60] day cure period) to effect the cure. References in this Amendment to “**Renewal Term**” shall refer, collectively, to the Existing Renewal Term(s) and the New Renewal Term(s). The Landlord hereby agrees to execute and return to Tenant an original Memorandum of Lease in the form and of the substance attached hereto as **Exhibit B** and by this reference made a part hereof (the “**Memorandum**”) executed by Landlord, together with any applicable forms needed to record the Memorandum, which forms shall be supplied by Tenant to Landlord.

3. **Rent and Escalation.** Commencing with the first rental payment due following the Effective Date, the rent payable from Tenant to Landlord under the Lease shall be **two thousand three hundred and eleven dollars and 64/100 Dollars (\$2,311.64)** per (the “**Rent**”). Commencing on August 1, 2025, and on each successive annual anniversary thereof, Rent due under the Lease, as amended herein, shall increase by an amount equal to **four percent (4%)** of the then current Rent. In the event of any overpayment of Rent or Collocation Fee (as defined below) prior to or after the Effective Date, Tenant shall have the right to deduct from any future Rent payments an amount equal to the overpayment amount. Notwithstanding anything to the contrary contained in the Lease, all Rent and any other payments expressly required to be paid by Tenant to Landlord under the Lease and this Amendment shall be paid to **City of Galesburg Illinois**. The escalations in this Section shall be the only escalations to the Rent and any/all rental escalations otherwise contained in the Lease are hereby null and void and are of no further force and effect.
4. **Rent Guarantee.** Notwithstanding anything to the contrary in the Lease, as amended, in the event the Lease terminates prior to **eight (8) years** after the Effective Date hereof (the “**Rent Guarantee Date**”), Tenant shall pay to Landlord in one lump-sum the total remaining Rent payments that would have otherwise been due to the Landlord through the Rent Guarantee Date (the “**Rent Guarantee Amount**”) within thirty (30) days after termination of the Lease, provided however, the Rent Guarantee Amount shall not be paid to Landlord in the event that: (i) the Lease is terminated by Tenant due to an uncured breach of the Lease by Landlord; or (ii) the Lease is terminated by either party or any applicable third party having a legal or statutory right to terminate the Lease due to a condemnation or taking of the Leased Premises and/or Parent Parcel by the applicable local, state or federal jurisdiction or agency.
5. **Ratification of Revenue Share.** The revenue share obligation described in Section 3(b) of the Original Lease (the “**Collocation Fee**”) shall remain in full force and effect through the Renewal Terms.
6. **Landlord and Tenant Acknowledgments.** Except as modified herein, the Lease and all provisions contained therein remain in full force and effect and are hereby ratified and affirmed. In the event there is a conflict between the Lease and this Amendment, this Amendment shall control. The Parties hereby agree that no defaults exist under the Lease. Landlord hereby acknowledges and agrees that Tenant shall not need consent or approval from, or to provide notice to, Landlord for any future activities at or uses of the Leased Premises, including, without limitation, subleasing and licensing to additional customers, installing, modifying, repairing, or replacing improvements within the Leased Premises, and/or assigning all or any portion of Tenant’s interest in this Lease, as modified by this Amendment. Notwithstanding the above, prior notice to Landlord is required for Tenant to sublease the Leased Premises, additionally, Tenant shall provide Landlord notice of the termination of any sublease. Upon request by Tenant and at Tenant’s sole cost and expense but without additional consideration owed to Landlord, Landlord hereby agrees to promptly execute and return to Tenant building permits, zoning applications and other forms and documents, including a memorandum of lease, as required for the use of the Leased Premises by Tenant and/or Tenant’s customers, licensees, and sublessees. Landlord hereby appoints Tenant as Landlord’s attorney-in-fact coupled with an interest to prepare, execute and deliver land use and zoning and building permit applications that concern the Leased Premises, on behalf of Landlord with federal,

state and local governmental authorities, provided that such applications shall be limited strictly to the use of the Leased Premises as a wireless telecommunications facility and that such attorney-in-fact shall not allow Tenant to re-zone or otherwise reclassify the Leased Premises or the Parent Parcel. The terms, provisions, and conditions of this Section shall survive the execution and delivery of this Amendment.

7. **Non-Compete.** During the original term, any Existing Renewal Terms, and/or any New Renewal Terms of this Lease, Landlord shall not sell, transfer, grant, convey, lease, and/or license by deed, easement, lease, license or other legal instrument, an interest in and to, or the right to use or occupy any portion of the Parent Parcel or Landlord's contiguous, adjacent, or adjoining property to any person or entity directly or indirectly engaged in the business of owning, acquiring, operating, managing, investing in or leasing wireless telecommunications infrastructure (any such person or entity, a "***Third Party Competitor***") without the prior written consent of Tenant, which may be withheld, conditioned, and/or delayed in Tenant's sole, reasonable discretion.

8. **Limited Right of First Refusal.** Notwithstanding anything to the contrary contained herein, this paragraph shall not apply to any fee simple sale of the Parent Parcel from Landlord to any prospective purchaser that is not a Third Party Competitor. If Landlord receives an offer or desires to offer to: (i) sell or convey any interest (including, but not limited to, leaseholds or easements) in any real property of which the Leased Premises is a part to a Third Party Competitor or (ii) assign all or any portion of Landlord's interest in the Lease, as modified by this Amendment, to a Third Party Competitor (any such offer, the "***Offer***"), Tenant shall have the right of first refusal to purchase the real property or other interest being offered by Landlord in connection with the Offer on the same terms and conditions. If Tenant elects, in its sole and absolute discretion, to exercise its right of first refusal as provided herein, Tenant must provide Landlord with notice of its election not later than forty-five (45) days after Tenant receives written notice from Landlord of the Offer. If Tenant elects not to exercise Tenant's right of first refusal with respect to an Offer as provided herein, Landlord may complete the transaction contemplated in the Offer with the Third Party Competitor on the stated terms and price but with the express condition that such sale is made subject to the terms of the Lease, as modified by this Amendment. Landlord hereby acknowledges and agrees that any sale or conveyance by Landlord in violation of this Section is and shall be deemed to be null and void and of no force and effect. The terms, provisions, and conditions of this Section shall survive the execution and delivery of this Amendment.

9. **Landlord Statements.** Landlord hereby represents and warrants to Tenant that: (i) to the extent applicable, Landlord is duly organized, validly existing, and in good standing in the jurisdiction in which Landlord was organized, formed, or incorporated, as applicable, and is otherwise in good standing and authorized to transact business in each other jurisdiction in which such qualifications are required; (ii) Landlord has the full power and authority to enter into and perform its obligations under this Amendment, and, to the extent applicable, the person(s) executing this Amendment on behalf of Landlord, have the authority to enter into and deliver this Amendment on behalf of Landlord; (iii) no consent, authorization, order, or approval of, or filing or registration with, any governmental authority or other person or entity is required for the execution and delivery by Landlord of this Amendment; (iv) Landlord is the sole owner of the Leased Premises and all other portions of the Parent Parcel; (v) to the best of Landlord's knowledge, there are no agreements, liens, encumbrances, claims, claims of lien, proceedings, or other matters (whether filed or recorded in the applicable public records or not) related to, encumbering, asserted against, threatened against, and/or pending with respect to the Leased Premises or any other portion of the Parent Parcel which do or could (now or any time in the future) adversely impact, limit, and/or impair Tenant's rights under the Lease, as amended and modified by this Amendment; (vi) so long as Tenant performs its obligations under the Lease, Tenant shall peaceably and quietly have, hold and enjoy the Leased Premises, and Landlord shall not act or permit any third person to act in any manner which would interfere with or disrupt Tenant's business or frustrate Tenant or Tenant's customers' use of the Leased

Premises and (vii) the square footage of the Leased Premises is the greater of Tenant's existing improvements on the Parent Parcel or the land area conveyed to Tenant under the Lease. The representations and warranties of Landlord made in this Section shall survive the execution and delivery of this Amendment. Landlord hereby does and agrees to indemnify Tenant for any damages, losses, costs, fees, expenses, or charges of any kind sustained or incurred by Tenant as a result of the breach of the representations and warranties made herein or if any of the representations and warranties made herein prove to be untrue. The aforementioned indemnification shall survive the execution and delivery of this Amendment.

10. **Confidentiality.** Notwithstanding anything to the contrary contained in the Lease or in this Amendment, Landlord agrees and acknowledges that all the terms of this Amendment and the Lease and any information furnished to Landlord by Tenant in connection therewith shall be and remain confidential. Except with Landlord's family, attorney, accountant, broker, lender, a prospective fee simple purchaser of the Parent Parcel, or if otherwise required by law, Landlord shall not disclose any such terms or information without the prior written consent of Tenant. The terms and provisions of this Section shall survive the execution and delivery of this Amendment.
11. **Notices.** The Parties acknowledge and agree that Section 23 of the Original Lease and Section 3 of the First Amendment are hereby deleted in their entirety and are of no further force and effect. From and after the Effective Date the notice address and requirements of the Lease, as modified by this Amendment, shall be controlled by this Section of this Amendment. All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein: to Landlord at: Attn Finance Department PO Box 1387, Galesburg, IL 61402-1387; to Tenant at: Attn.: Land Management 10 Presidential Way, Woburn, MA 01801, with copy to: Attn.: Legal Dept., 116 Huntington Avenue, Boston, MA 02116. Any of the Parties, by thirty (30) days prior written notice to the others in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.
12. **Counterparts.** This Amendment may be executed in several counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Amendment by electronic means such as .pdf or similar format. Each of the Parties agrees that the delivery of the Amendment by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Amendment by all Parties to the same extent as an original signature.
13. **Governing Law.** From and after the Effective Date and notwithstanding anything to the contrary contained in the Lease and in this Amendment, the Lease and this Amendment shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.
14. **Waiver.** From and after the Effective Date and notwithstanding anything to the contrary contained herein or in the Lease, in no event shall Landlord or Tenant be liable to the other for, and Landlord and Tenant hereby waive, to the fullest extent permitted under applicable law, the right to recover incidental, consequential (including, without limitation, lost profits, loss of use or loss of business opportunity), punitive, exemplary and similar damages.

15. **Tenant's Securitization Rights; Estoppel.** Landlord hereby consents to the granting by Tenant of one or more leasehold mortgages, collateral assignments, liens, and/or other security interests (collectively, a "***Security Interest***") in Tenant's interest in the Lease, as amended, and all of Tenant's property and fixtures attached to and lying within the Leased Premises and further consents to the exercise by Tenant's mortgagee ("***Tenant's Mortgagee***") of its rights to exercise its remedies, including without limitation foreclosure, with respect to any such Security Interest. Landlord shall recognize the holder of any such Security Interest of which Landlord is given prior written notice (any such holder, a "***Holder***") as "Tenant" hereunder in the event a Holder succeeds to the interest of Tenant hereunder by the exercise of such remedies. Landlord further agrees to execute a written estoppel certificate within thirty (30) days of written request of the same by Tenant or Holder.

16. **Taxes.** The Parties acknowledge and agree that Section 10 of the Original Lease is hereby deleted in its entirety and is of no further force and effect. From and after the Effective Date the obligations of the Parties with respect to taxes shall be controlled by this Section of this Amendment. During the term of the Lease, as modified by this Amendment, Tenant shall pay when due all real property, personal property, and other taxes, fees, and assessments that are directly attributable to Tenant's improvements on the Leased Premises (the "***Applicable Taxes***") directly to the local taxing authority to the extent that the Applicable Taxes are billed directly to Tenant. Tenant hereby agrees to reimburse Landlord for any Applicable Taxes billed directly to Landlord (which shall not include any taxes or other assessments attributable to periods prior to the Effective Date). Landlord must furnish written documentation (the substance and form of which shall be reasonably satisfactory to Tenant) of any Applicable Taxes along with proof of payment of the same by Landlord. Landlord shall submit requests for reimbursement in writing to: *American Tower Corporation, Attn: Landlord Relations, 10 Presidential Way, Woburn, MA 01801* unless otherwise directed by Tenant from time to time. Subject to the requirements set forth in this Section, Tenant shall make such reimbursement payment within forty-five (45) days of receipt of a written reimbursement request from Landlord. Anything to the contrary notwithstanding, Landlord is only eligible for reimbursement if Landlord requests reimbursement within one (1) year after the date such taxes became due. Additionally, Landlord shall not be entitled to reimbursement for any costs associated with an increase in the value of Landlord's real property calculated based on any monetary consideration paid from Tenant to Landlord. If Landlord fails to pay when due any real property, personal property, and other taxes, fees, and assessments affecting the Parent Parcel, Tenant shall have the right, but not the obligation, to pay such taxes on Landlord's behalf and: (i) deduct the full amount of any such taxes paid by Tenant on Landlord's behalf from any future payments required to be made by Tenant to Landlord hereunder; (ii) demand reimbursement from Landlord, which reimbursement payment Landlord shall make within thirty (30) days of such demand by Tenant; and/or (iii) collect from Landlord any such tax payments made by Tenant on Landlord's behalf by any lawful means.

17. **Conflict/Capitalized Terms.** The Parties hereby acknowledge and agree that in the event of a conflict between the terms and provisions of this Amendment and those contained in the Lease, the terms and provisions of this Amendment shall control. Except as otherwise defined or expressly provided in this Amendment, all capitalized terms used in this Amendment shall have the meanings or definitions ascribed to them in the Lease. To the extent of any inconsistency in or conflict between the meaning, definition, or usage of any capitalized terms in this Amendment and the meaning, definition, or usage of any such capitalized terms or similar or analogous terms in the Lease, the meaning, definition, or usage of any such capitalized terms in this Amendment shall control.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

LANDLORD:

City of Galesburg, Illinois

Signature: _____

Print Name: **Peter Schwartzman**

Title: **Mayor**

Date: _____

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

TENANT:

GTP Acquisition Partners II, LLC,
a Delaware limited liability company

Signature: _____

Print Name: _____

Title: _____

Date: _____

EXHIBIT A

With Landlord's prior written consent, which consent shall not be unreasonably withheld, delayed or conditioned upon any additional consideration, this Exhibit A may be replaced at Tenant's option as described below.

PARENT PARCEL

Tenant shall have the right to replace this description with a description obtained from Landlord's deed (or deeds) that include the land area encompassed by the Lease and Tenant's improvements thereon.

The Parent Parcel consists of the entire legal taxable lot owned by Landlord as described in a deed (or deeds) to Landlord of which the Leased Premises is a part thereof with such Parent Parcel being described below.

Being situated in the County of Knox, State of IL, and being known as
Knox County APN: 99-13-201-008.

LEASED PREMISES

Tenant shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Tenant.

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements. The Square footage of the Leased Premises shall be the greater of: (i) 5,625 square feet; (ii) Tenant's (and Tenant's customers) existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any).

Part of the West half of the Northeast Quarter of Section 13, Township 11 North, Range 1 East of the 4th Principal Meridian, Knox County, Illinois, more particularly bounded and described as follows

Commencing at a point on the West line of the Northeast Quarter of said Section 13 that by recorded plat and Deed is 693 feet South of the Northwest corner of the Northeast Quarter of said Section 13, said point also being at a corner in the South line of Lot 3, Galesburg Development Group;

Thence North 89 degrees 14' 25" East, along the South line of Lot 3, Galesburg Development Group, a distance of 73.84 feet to the point of beginning of the tract of land to be described;

Thence North 89 degrees 14' 25" East, a distance of 75.00 feet, continuing along the South line of Lot 3, Galesburg Development Group;

Thence South 00 degrees 04' 06" West, a distance of 75.00 feet;

Thence South 89 degrees 14' 25" West, a distance of 75.00 feet;

Thence North 00 degrees 04' 06" East, a distance of 75.00 feet, to the point of beginning, Containing 5625 Square feet, more or less

Being situated in the County of Knox, State of IL, and being known as Knox County APN: 99-13-201-007.

ACCESS AND UTILITIES

The access and utility easements include all easements of record as well that portion of the Parent Parcel currently utilized by Tenant (and Tenant's customers) for ingress, egress and utility purposes from the Leased Premises to and from a public right of way.

Part of the West Half of the 4th Principal Meridian, Knox County, Illinois, more particularly bounded and described as follows;

Commencing at a point on the West line of the Northeast Quarter of said Section 13 that by recorded plat and Deed is 693 feet South of the Northwest corner of the Northeast Quarter of said Section 13, said point also being at a corner in the South line of Lot 13, Galesburg Development Group;

Thence North 85 degrees 14' 25" East, along the South line of Lot 3, Galesburg Development Group, a distance of 73.84 feet to the Northwest corner of the lease parcel described above.

Thence South 00 degrees 04' 06" West, along the West line of the lease parcel described above a distance of 75.00 feet to the point of beginning of the easement to be described.

Thence North 89 degrees 14' 25" East, a distance of 24.00 feet, along the South line of the lease parcel described above.

Thence South 00 degrees 04' 06" West, a distance of 57.34 feet;

Thence South 89 degrees 12' 28" West, a distance of 97.84 feet to a point on the West line of the Northeast Quarter of said Section 13;

Thence North 00 degrees 04' 06" East, a distance of 24.00 feet, along the West line of the Northeast Quarter of said Section 13;

Thence North 89 degrees 12' 28" East, a distance of 73.84 feet;

Thence North 00 degrees 04' 06" East, a distance of 33.36 feet. To the point of beginning.

Tax ID/Parcel Identifier: 99-13-201-007

EXHIBIT B

FORM OF MEMORANDUM OF LEASE (WITH OPTION TO EXPAND)

Prepared by and Return to:

American Tower
 10 Presidential Way
 Woburn, MA 01801
 Attn: Land Management/Karla Disla, Esq.
 ATC Site No: 371087
 ATC Site Name: Galesburg East
 Assessor's Parcel No(s): 99-13-201-008

Prior Recorded Lease Reference:

Inst.: 900061 BK 2879 PG 382
 State of Illinois
 County of Knox

MEMORANDUM OF LEASE (WITH OPTION TO EXPAND)

This Memorandum of Lease (the "**Memorandum**") is entered into as of the latter signature date hereof, by and between **City of Galesburg, Illinois ("Landlord")** and **GTP Acquisition Partners II, LLC**, a Delaware limited liability company ("**Tenant**").

NOTICE is hereby given of the Lease (as defined and described below) for the purpose of recording and giving notice of the existence of said Lease. To the extent that notice of such Lease has previously been recorded, then this Memorandum shall constitute an amendment of any such prior recorded notice(s).

1. **Parent Parcel and Lease.** Landlord is the owner of certain real property being described in **Exhibit A** attached hereto and by this reference made a part hereof (the "**Parent Parcel**"). Landlord (or its predecessor-in-interest) and Tenant (or its predecessor-in-interest) entered into that certain Site Lease Agreement dated July 19, 1999 (as the same may have been amended from time to time, collectively, the "**Lease**"), pursuant to which the Tenant leases a portion of the Parent Parcel and is the beneficiary of certain easements for access and utilities, all as more particularly described in the Lease (such portion of the Parent Parcel so leased along with such portion of the Parent Parcel so affected, collectively, the "**Leased Premises**"), which Leased Premises is also described on **Exhibit A**.
2. **Expiration Date.** Subject to the terms, provisions, and conditions of the Lease, and assuming the exercise by Tenant of all renewal options contained in the Lease, the final expiration date of the Lease would be **July 31, 2059**. Notwithstanding the foregoing, in no event shall Tenant be required to exercise any option to renew the term of the Lease.
3. **Leased Premises Description.** Tenant shall have the right, exercisable by Tenant at any time during the original or renewal terms of the Lease, to cause an as-built survey of the Leased Premises to be prepared and, thereafter, to replace, in whole or in part, the description(s) of the Leased Premises set forth on **Exhibit A** with a legal description or legal descriptions based upon such as-built survey. Upon Tenant's request, Landlord shall execute and deliver any documents reasonably necessary to effectuate such replacement, including, without limitation, amendments to this Memorandum and to the Lease.
4. **Right of First Refusal.** There is a right of first refusal in the Lease.
5. **Effect/Miscellaneous.** This Memorandum is not a complete summary of the terms, provisions and conditions contained in the Lease. In the event of a conflict between this Memorandum and the Lease, the Lease shall control. Landlord hereby grants the right to Tenant to complete and execute on behalf of

Landlord any government or transfer tax forms necessary for the recording of this Memorandum. This right shall terminate upon recording of this Memorandum.

6. **Notices.** All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein: to Landlord at: Attn Finance Department PO Box 1387, Galesburg, IL 61402-1387; to Tenant at: Attn.: Land Management 10 Presidential Way, Woburn, MA 01801, with copy to: Attn.: Legal Dept., 116 Huntington Avenue, Boston, MA 02116. Any of the parties hereto, by thirty (30) days prior written notice to the other in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.
7. **Counterparts.** This Memorandum may be executed in multiple counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument.
8. **Governing Law.** This Memorandum shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Leased Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, Landlord and Tenant have each executed this Memorandum as of the day and year set forth below.

LANDLORD

2 WITNESSES

City of Galesburg, Illinois

Signature: _____

Print Name: Peter Schwartzman

Title: Mayor

Date: _____

Signature: _____

Print Name: _____

Signature: _____

Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

State/Commonwealth of _____

County of _____

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared **Peter Schwartzman**, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public

Print Name: _____

My commission expires: _____

[SEAL]

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

TENANT

GTP Acquisition Partners II, LLC,
a Delaware limited liability company

Signature: _____
Print Name: _____
Title: _____
Date: _____

WITNESS

Signature: _____
Print Name: _____

Signature: _____
Print Name: _____

WITNESS AND ACKNOWLEDGEMENT

Commonwealth of Massachusetts

County of Middlesex

On this ____ day of _____, 202____, before me, the undersigned Notary Public, personally appeared _____, who proved to me on the basis of satisfactory evidence, to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Notary Public
Print Name: _____
My commission expires: _____

[SEAL]

EXHIBIT A

With Landlord's prior written consent, which consent shall not be unreasonably withheld, delayed or conditioned upon any additional consideration, this Exhibit A may be replaced at Tenant's option as described below.

PARENT PARCEL

Tenant shall have the right to replace this description with a description obtained from Landlord's deed (or deeds) that include the land area encompassed by the Lease and Tenant's improvements thereon.

The Parent Parcel consists of the entire legal taxable lot owned by Landlord as described in a deed (or deeds) to Landlord of which the Leased Premises is a part thereof with such Parent Parcel being described below.

Being situated in the County of Knox, State of IL, and being known as
Knox County APN: 99-13-201-008.

LEASED PREMISES

Tenant shall have the right to replace this description with a description obtained from the Lease or from a description obtained from an as-built survey conducted by Tenant.

The Leased Premises consists of that portion of the Parent Parcel as defined in the Lease which shall include access and utilities easements. The Square footage of the Leased Premises shall be the greater of: (i) 5,625 square feet; (ii) Tenant's (and Tenant's customers) existing improvements on the Parent Parcel; or (iii) the legal description or depiction below (if any).

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Containing 5625 Square feet, more or less

Being situated in the County of Knox, State of IL, and being known as Knox County APN: 99-13-201-007.

ACCESS AND UTILITIES

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Thence South 89 degrees 12' 28" West, a distance of 97.84 feet to a point on the West line of the Northeast Quarter of said Section 13;

Thence North 00 degrees 04' 06" East, a distance of 24.00 feet, along the West line of the Northeast Quarter of said Section 13;

Thence North 89 degrees 12' 28" East, a distance of 73.84 feet;

Thence North 00 degrees 04' 06" East, a distance of 33.36 feet. To the point of beginning.

Tax ID/Parcel Identifier: 99-13-201-007



City Council Meeting

Agenda Item Overview

January 6, 2025

AGENDA ITEM: Amendment to Section 113.043 (A) of Chapter 113 of the Galesburg Municipal Code regarding the limitation on the number of Class A-1 liquor licenses.

SUMMARY RECOMMENDATION: The Liquor Commissioner, City Manager, and City Clerk recommend approval of the ordinance.

BACKGROUND: The Pour House ceased operation earlier this month and therefore this ordinance would remove one license from the City's inventory. Interested parties can make an application to the Liquor Commissioner and City Council to approve a Class A-1 license in the future.

BUDGET IMPACT: None

SUPPORTING DOCUMENTS:

1. Ordinance

ORDINANCE NO. _____

**AN ORDINANCE AMENDING SECTION 113.043(A) OF THE GALESBURG CITY CODE REGARDING
THE NUMBER OF CLASS A-1 LIQUOR LICENSES**

WHEREAS, the City of Galesburg is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970; and

WHEREAS, the City has adopted certain liquor license regulations designed to protect the health, safety and welfare, which are codified in Chapter 113 of the Galesburg City Code; and

WHEREAS, Section 4-1 of the Illinois Liquor Control Act, 235 ILCS 5/4-1, empowers the Mayor and City Council to establish conditions, regulations and restrictions upon the issuance of local liquor licenses not inconsistent with law as the public good and convenience may require; and

WHEREAS, the Mayor and City Council desire to update and revise the City Code to reflect a change in the number of Class A-1 liquor licenses made available.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, ILLINOIS, AS FOLLOWS:

SECTION ONE: The foregoing recitals are hereby incorporated into this Ordinance as is fully set forth herein.

SECTION TWO: Section 113.043(A) of the Galesburg City Code is amended in its entirety, and shall hereafter read as follows:

(A) No more than 25 Class A-1 licenses shall be issued and no more than five Class A-2 licenses shall be issued.

SECTION THREE: All ordinances or parts of ordinances in conflict with this ordinance are, to the extent of such conflict, hereby repealed.

SECTION FOUR: This ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

Approved this _____ day of _____ 2025, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

ATTEST:

Peter D. Schwartzman, Mayor

Kelli R. Bennewitz, City Clerk



City Council Meeting

Agenda Item Overview

January 21, 2025

AGENDA ITEM: Resolution of support and commitment of local funds for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant Program application for a project planning study at the South Street railroad underpass.

SUMMARY RECOMMENDATION: The City Manager and Interim Director of Public Works recommend approval of the resolution.

BACKGROUND: It is planned to apply for a Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Program grant through the US Department of Transportation (DOT) for funds towards the planning of a project that would make safety and mobility improvements at the South Street railroad underpass. The RAISE Program provides federal funding opportunities for eligible surfacing transportation projects that will have a significant local or regional impact and support the Department's priorities of safety, equity, climate and sustainability, and workforce development. The proposed application will apply for funding for project planning only. The intent of the project planning phase is to develop the purpose and need of the project, develop alternatives and conceptual designs, seek stakeholder and public involvement, study environmental impacts, and develop cost estimates for alternatives.

The potential changes that will be a part of the planning study include closing the Mulberry Street crossing and replacing the South Street underpass with a new underpass that does not have a height restriction. This would allow for the passage of taller emergency vehicles and larger trucks. Also, straightening the underpass to be in line with the current South Street alignment and making changes to the intersection with Seminary Street, both of which would improve safety. Accommodation for pedestrians and bicyclists would also be included in the study. The City is partnering with BNSF to complete the application for the planning project. BNSF has agreed to use their engineering consulting firm, at their cost, to complete and submit the application. The total estimated cost of the Project Planning study is \$1,683,988. If awarded, the RAISE Program would cover 80% of the cost of the study and the City and BNSF would split the 20% local match. The City's contribution would be \$168,399.

BUDGET IMPACT: If selected for the grant, the City's share of the project is planned to be funded through the Utility Tax Fund (Fund 59)

SUPPORTING DOCUMENTS:

1. Resolution

RESOLUTION NO. _____

**RESOLUTION OF SUPPORT AND COMMITMENT OF LOCAL FUNDS FOR THE REBUILDING
AMERICAN INFRASTRUCTURE WITH SUSTAINABILITY AND EQUITY (RAISE) PROGRAM THROUGH
THE U.S. DEPARTMENT OF TRANSPORTATION (DOT)**

WHEREAS, the City of Galesburg would like to improve the safety and mobility at the South Street underpass; and

WHEREAS, grants to local governments are being offered through DOT's Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program; and

WHEREAS, the purpose of the RAISE Program is to assist states, cities, counties, Native American Tribes or other units of local government in undertaking surface transportation projects that advance the DOT's priorities of safety, equity, climate and sustainability, and workforce development; and

WHEREAS, the City is partnering with the Burlington Northern Sante Fe (BNSF) railway to apply for a RAISE grant; and

WHEREAS, it is necessary that an application be made and agreements be entered into with the DOT; and

WHEREAS, cost of the project are such that financial participation by the grantee is necessary in conjunction with the RAISE program grant funds; and

WHEREAS, the City of Galesburg is in full support of the grant and it is a priority for the City to improve safety and mobility at rail crossings in the City of Galesburg.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG,
KNOX COUNTY, ILLINOIS:**

Section 1. That the City apply for a grant and shall enter into and agree to the understandings and assurances contained in said application.

Section 2. That the Mayor and City Clerk on behalf of the City execute such documents and all other documents necessary for the carrying out of said application.

Section 3. That the Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

Section 4. That the City of Galesburg does hereby commit funds from local funds in the amount of \$168,399 for use in conjunction with BNSF and the RAISE Program funds, for an estimated total project cost of \$1,683,988.

Approved this _____ day of _____, 2025, by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk



City Council Meeting

Agenda Item Overview

January 21, 2025

AGENDA ITEM: A resolution authorizing execution a municipal aggregation agreement.

SUMMARY RECOMMENDATION: The City Manager and the Purchasing Agent recommend approval of the attached resolution.

BACKGROUND: In 2024, the City of Galesburg retained The Stone River Group LLC as the new energy broker for municipal aggregation permitting the City to become part of Central Illinois Municipal Aggregation (CIMA). CIMA was formed by The Stone River Group LLC in 2017 to allow a group of municipalities to collectively negotiate an agreement at a fixed price for the supply of electricity for their residents. CIMA's current municipal aggregation agreement will expire in June of 2025. As required by law, a new agreement must be executed no later than 60 days prior to the current agreement's expiration date to allow for the opt-out mailers to be properly distributed to eligible residents and businesses within each municipality. The Stone River Group LLC anticipates signing a new agreement in February or March. In the meantime, they will provide recommendations to the City regarding the energy supplier and agreement terms based on the current and projected energy market trends.

Due to the daily fluctuation of energy prices, The Stone River Group LLC must be able to obtain signatures from all municipalities within CIMA on the same day to successfully execute a new agreement with the lowest responsible bidder for the supply of electricity for residential and small commercial retail customers who do not opt out of the municipal aggregation program. Given the sensitive time frame, City staff are requesting prior authority from the City Council to allow the City Manager to execute the municipal aggregation agreement at the time of receipt. The new municipal aggregation agreement for the City of Galesburg will be in effect once the current agreement expires in July of 2025.

BUDGET IMPACT: None

SUPPORTING DOCUMENTS:

1. Resolution

RESOLUTION NO. _____

WHEREAS, Section 1-92 of the Illinois Power Agency Act, 20 ILCS 3855/1- 92, permits a municipality, if authorized by referendum, to adopt an ordinance by which it may operate a program to solicit bids and enter into service agreements for the sale and purchase of electricity and related services and equipment to residential and small commercial customers who do not opt-out of such a program; and

WHEREAS, the CITY OF GALESBURG ("City"), in a referendum held on November 6, 2012, submitted the public question of whether it should operate the program as an opt-out program; and

WHEREAS, the referendum passed by a majority vote of the qualified electors voting on the question; and

WHEREAS, the City finds that the best interests of the City are served by entering into an agreement with the lowest responsible bidder, pursuant to 20 ILCS 3855/1-92, to aggregate the residential and small commercial retail electric loads located within the City and to arrange for competitive electric supply to these retail electrical accounts; and

WHEREAS, because electricity is a commodity for which supply bids typically are made each morning and expire the same day at the close of business, the City must act promptly to accept any such desired bid in order to contractually guarantee a per kilowatt hour electric rate for its residential and small commercial customers; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GALESBURG, KNOX COUNTY, ILLINOIS:

SECTION 1. The City Manager of the City of Galesburg, Illinois, be and the same is hereby authorized to execute and deliver and the City Clerk of the City of Galesburg, Illinois, be and the same is hereby authorized to attest to said execution of a service agreement with the lowest responsible bidder for the supply of electricity for residential and small commercial retail

customers who do not opt out of such a program, said execution and attestation to take place within the applicable time constraints required by the bidder; provided, however, that the energy price to be paid per kilowatt hour pursuant to the agreement is less than the default rate currently in effect, resulting in savings for the City's residential and small commercial retail customers.

SECTION 2. This Resolution shall be effective immediately and shall remain in effect until such time as the year 2025 electricity aggregation program electric supplier selection process has been completed.

Approved this ____ day of _____, 20____ by a roll call vote as follows:

Roll Call #: _____

Ayes: _____

Nays: _____

Absent: _____

Abstain: _____

Peter Schwartzman, Mayor

ATTEST:

Kelli R. Bennewitz, City Clerk



City Council Meeting

Agenda Item Overview

January 21, 2025

AGENDA ITEM: Proposal recommendation, supply of gasoline and diesel fuel for City of Galesburg.

SUMMARY RECOMMENDATION: The City Manager and Purchasing Agent recommend that the City Council award a five-year agreement for the supply and delivery of gasoline and diesel fuels to the City of Galesburg as submitted by Herr Petroleum (Galesburg, IL).

BACKGROUND: The City of Galesburg regularly seeks agreements for the supply and delivery of fuel to the various City sites. The City currently has fuel tanks in eight locations. The tanks with the highest volume of use are located at Central Garage as most City vehicles replenish their fuel supply at this location. In addition, there are smaller tanks located at various locations to fuel equipment or to serve as a fuel supply for necessary generators.

The current agreement with Herr Petroleum for fuel supply will expire January 31, 2025. Therefore, a formal Request for Proposal was developed, advertised in the Register Mail, posted on the City's website and sent to known vendors who supply and deliver gasoline and diesel fuel. The City received proposal responses from two companies regarding this request: Herr Petroleum (Galesburg, IL) and West Central FS Inc (Galesburg, IL). As indicated in the request, the proposals would be reviewed, and points would be awarded in various categories of importance when selecting a fuel supplier with pricing and availability carrying the most weight.

The total price of fuel is based on a published Oil Price Information Service (OPIS) listing, a delivery price plus any applicable Federal or State taxes and fees that the City is required to pay. The OPIS listing is updated weekly and used by over 260 state owned locations throughout Illinois. Once the gasoline and diesel prices are stated for a given week, all deliveries during that week are charged the applicable weekly OPIS price. The delivery price is specific to each supplier and consists of transportation costs and markup. The awarded vendor is required to provide weekly pricing documentation to the City to ensure proper compliance with billing.

Upon review of the proposals, it was apparent Herr Petroleum provided a more detailed proposal than West Central FS Inc, but both companies are of good quality and would provide good service to Galesburg. The City also requested that each proposer provide the delivery price per gallon for each location since the OPIS listing and applicable taxes and fees will fluctuate over time. Both

companies offered the same pricing at each location for all five years. While West Central FS Inc offered slightly lower pricing for most locations, Herr Petroleum offered a considerably lower rate for the fuel delivered to Central Garage, offsetting any potential cost savings from West Central FS's pricing by approximately \$3,200.00 annually.

Ultimately, Staff determined Herr Petroleum provided the best proposal and overall pricing to provide motor fuel and delivery to the City under a new five-year agreement and recommend approval for this agreement.

BUDGET IMPACT: Each of the respective departments annually budgets for their consumption of gasoline and diesel fuels.

SUPPORTING DOCUMENTS:

1. Cost Savings Estimate

Annual Cost Savings Estimate for Supply and Delivery of Motor Fuel

		<u>Herr Petroleum</u>			<u>West Central FS Inc</u>	
		Approximate 2024 Gallons	Unit Price Per Gallon	Annual Cost Estimate	Unit Price Per Gallon	Annual Cost Estimate
Central Garage	Gas	48,299.00	0.15	7,244.85	0.199	9,611.50
	Diesel	24,507.50	0.15	3,676.13	0.199	4,876.99
Transit	Gas	8,704.70	0.25	2,176.18	0.229	1,993.38
	Diesel	4,597.10	0.25	1,149.28	0.229	1,052.74
E Main St Underpass Lift Station	Diesel	200.00	0.25	50.00	0.249	49.80
Bunker Links	Gas-Golf	3,966.60	0.25	991.65	0.249	987.68
	Diesel-Golf	3,224.10	0.25	806.03	0.249	802.80
	Gas-Park	9,248.70	0.25	2,312.18	0.249	2,302.93
	Diesel-Park	8,723.50	0.25	2,180.88	0.249	2,172.15
Linwood Cemetery	Gas	-	0.25	-	0.249	-
	Diesel	919.30	0.25	229.83	0.249	228.91
Airport	Gas	-	0.25	-	0.249	-
	Diesel	2,552.50	0.25	638.13	0.249	635.57
Galesburg Water Plant	Gas	358.90	0.25	89.73	0.249	89.37
	Diesel	644.10	0.25	161.03	0.249	160.38
Oquawka Water Plant	Gas	-	0.25	-	0.249	-
	Diesel	2,612.60	0.25	653.15	0.249	650.54
Estimated Annual Cost				<u>\$ 22,359.00</u>		<u>\$ 25,614.73</u>



City Council Meeting

Agenda Item Overview

January 21, 2025

AGENDA ITEM: 2025 Classification and Salary Schedule for Exempt employees.

SUMMARY RECOMMENDATION: The City Manager recommends approval of the 2025 Classification and Salary Schedule.

BACKGROUND: The coming year brings several personnel and organizational changes for the City, including appointing Aaron Gavin as the Director of Public Works, condensing the Information Technology staff, and the retirement of the Benefits & Risk Manager. The following changes establish the new departments of Information Technology and Human Resources.

The attached 2025 Classification and Salary Schedule reflects the addition of the Director of Information Technology and Director of Human Resources (both 31 EX) positions. In addition, it eliminates the position of Senior Systems Administrator (26 EX) and creates the position of Senior Systems Administrator & Security Manager (27 EX), eliminates the HR Manager position (Range 24 EX) and creates an HR Generalist position (Range 23 EX).

BUDGET IMPACT: These changes are consistent with the FY 2025 budget.

SUPPORTING DOCUMENTS:

1. 2025 Classification and Salary Schedule
2. Director of Human Resources Job Description
3. Director of Information Technology Job Description
4. Senior Systems Administrator & Security Manager Job Description
5. HR Generalist Job Description



CITY OF GALESBURG

ILLINOIS, USA

2025

Administration
55 West Tompkins Street
Galesburg, IL 61401

Classification & Salary Schedule

City of Galesburg, IL
Classification & Salary Schedule
Effective January 1, 2025 (Pages 2-4, 6-7)
Effective January 21, 2025 (Page 5)
Effective January 1, 2023 (Page 4-Represented Staff)

Approved by City Council on January 21, 2025

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2	AFSCME
3	Police
4	Fire
5	Exempt
6	Non-Represented Hourly
7	Temporary, Seasonal, Part Time, Other

1/1/2025

**Employees represented by the American Federation of
State County & Municipal Employees Local 1173**

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
7A	15.39	15.77	16.16	16.57	16.99	17.41	17.85	18.29	18.74	19.22	19.70
9 A	16.98	17.39	17.84	18.29	18.74	19.21	19.69	20.19	20.70	21.20	21.73
10 A	17.84	18.29	18.74	19.21	19.69	20.19	20.70	21.20	21.73	22.25	22.80
11 A	18.72	19.19	19.67	20.17	20.66	21.17	21.69	22.24	22.79	23.37	23.96
12 A	19.66	20.16	20.65	21.16	21.68	22.22	22.78	23.36	23.95	24.55	25.16
13 A	20.64	21.15	21.67	22.21	22.77	23.32	23.92	24.52	25.14	25.76	26.42
14 A	21.66	22.20	22.74	23.31	23.90	24.51	25.13	25.75	26.41	27.05	27.73
15 A	22.73	23.30	23.89	24.49	25.12	25.74	26.38	27.04	27.70	28.39	29.12
16 A	23.88	24.48	25.11	25.72	26.37	27.02	27.68	28.38	29.11	29.83	30.57
18 A	26.33	26.99	27.65	28.35	29.08	29.80	30.53	31.29	32.08	32.87	33.72
19 A	27.64	28.34	29.06	29.78	30.51	31.27	32.06	32.86	33.70	34.52	35.39
20 A	29.06	29.78	30.51	31.27	32.06	32.86	33.70	34.52	35.39	36.28	37.19

Pay Ranges and Classification Titles	
Range	Title
7 A	Custodian I Transit Dispatcher
9 A	Secretary I
11 A	Handivan Driver Public Safety Clerk Transit Clerk
12 A	Account Clerk I Bus Driver Custodian II Recreation Activity Specialist Relief Driver
13 A	Junior Accountant
14 A	Information Systems Technician Utility Maintenance Community Service Officer Property Compliance Officer

Pay Ranges and Classification Titles	
Range	Title
15 A	Communications Dispatcher/Clerk II
16 A	Engineering Technician I Maintenance Worker
18 A	Community Service Supervisor Heavy Equipment Operator PSB IS Tech Transit Technician Water Meter Shop Foreman
19 A	Crew Foreman Engineering Technician II Mechanic
20 A	Transit Shop Foreman

1/1/2025

Sworn Employees in the Galesburg Police Department

Personnel Represented by the Public Safety Employees' Organization

Range	Step A	Step B	Step C	Step D	Step E
19 P	31.32	33.73	36.32	37.38	38.85
Years	1-2	3-4	5-7	8-9	10+

Pay Ranges and Classification Titles	
Range	Title
19 P (hourly base wage)	Police Patrol Officer

Sworn Exempt Personnel in the Galesburg Police Department

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
22 EXP	71,170.76	72,942.06	74,771.40	76,629.80	78,546.27	80,520.84	82,524.40	84,586.05	86,705.80	88,854.56	91,090.44
24 EXP	78,197.84	80,143.33	82,146.92	84,208.57	86,299.26	88,477.07	90,683.92	92,948.87	95,271.85	97,652.90	100,092.06
28 EXP	94,760.75	97,129.77	99,558.01	102,046.97	104,598.14	107,213.08	109,893.43	112,640.75	115,456.75	118,343.18	121,301.75
32 EXP	114,494.61	117,340.31	120,302.10	123,292.97	126,370.94	129,536.01	132,788.21	136,098.49	139,495.86	142,983.26	146,557.86

Pay Ranges and Classification Titles	
Range	Title
22 EXP	Police Sergeant
24 EXP	Police Lieutenant
28 EXP	Police Deputy Chief
32 EXP	Police Chief

1/1/2025

Sworn Employees in the Galesburg Fire Department

Sworn Personnel Represented by I.A.F.F. Local No. 555

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G
19 F (80)*	26.39	27.71	29.10	30.57	32.08	33.69	35.39
19 F (106)	19.43	20.40	21.42	22.49	23.62	24.77	26.04
21 F (80)*	29.10	30.57	32.08	33.69	35.39	37.14	39.00
21 F (106)	21.42	22.49	23.62	24.77	26.04	27.34	28.71
24 F (106)	N/A	N/A	N/A	N/A	N/A	N/A	33.24

*includes 2.5% staff position incentive

Pay Ranges and Classification Titles	
Range	Title
19 F (80)	Firefighter (80)
19 F (106)	Firefighter (106)
21 F (80)	Fire Captain (80)
21 F (106)	Fire Captain (106)
24 F (106)	Fire Battalion Chief (106)

Note: For the ranges above, Step F requires a Fire Science Certificate and Step G an Associate Degree in Fire Science

Sworn Exempt Personnel in the Galesburg Fire Department

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
27 EX	86,050.78	88,182.64	90,397.60	92,667.92	94,965.93	97,347.00	99,783.46	102,275.25	104,822.46	107,452.74	110,138.34
31 EX	103,908.79	106,511.36	109,169.30	111,882.62	114,706.65	117,558.41	120,493.22	123,511.09	126,612.01	129,768.32	133,007.67

Pay Ranges and Classification Titles	
Range	Title
27 EX	Fire Deputy Chief
31 EX	Fire Chief

1/21/2025

Exempt Salaried Personnel (EX)

Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
19 EX	59,000.70	60,495.81	61,990.86	63,541.35	65,147.19	66,753.03	68,441.93	70,130.83	71,902.78	73,702.42	75,529.77
20 EX	61,769.40	63,319.85	64,898.00	66,531.52	68,192.74	69,881.64	71,625.92	73,425.55	75,252.90	77,135.59	79,073.68
21 EX	64,814.95	66,420.78	68,081.98	69,798.59	71,542.83	73,314.82	75,169.83	77,024.84	78,962.95	80,928.68	82,949.83
22 EX	67,860.49	69,549.41	71,293.66	73,065.63	74,892.96	76,775.68	78,686.05	80,651.82	82,672.97	84,721.79	86,853.67
23 EX	71,127.57	72,899.52	74,726.83	76,581.86	78,492.24	80,458.03	82,479.16	84,528.00	86,659.87	88,819.43	91,034.40
24 EX	74,560.73	76,415.74	78,326.13	80,291.89	82,285.35	84,361.86	86,466.06	88,625.66	90,840.60	93,110.91	95,436.62
25 EX	78,288.77	80,236.52	82,242.44	84,306.49	86,399.61	88,579.95	90,789.36	93,056.93	95,382.62	97,766.45	100,208.45
26 EX	81,953.12	84,001.94	86,106.14	88,238.02	90,452.96	92,723.29	95,021.30	97,402.38	99,838.82	102,330.65	104,905.53
27 EX	86,050.78	88,182.64	90,397.60	92,667.92	94,965.93	97,347.00	99,783.46	102,275.25	104,822.46	107,452.74	110,138.34
28 EX	90,353.28	92,612.10	94,927.41	97,300.59	99,733.11	102,226.43	104,782.10	107,401.63	110,086.67	112,838.84	115,659.81
29 EX	94,500.79	96,865.25	99,268.49	101,749.21	104,307.47	106,904.51	109,579.06	112,292.37	115,121.97	117,990.32	120,936.20
30 EX	99,225.82	101,708.53	104,231.91	106,836.68	109,522.87	112,249.74	115,058.00	117,906.99	120,878.07	123,889.86	126,983.03
31 EX	103,908.79	106,511.36	109,169.30	111,882.62	114,706.65	117,558.41	120,493.22	123,511.09	126,612.01	129,768.32	133,007.67
32 EX	109,169.28	111,882.62	114,706.65	117,558.41	120,493.22	123,511.09	126,612.01	129,768.32	133,007.67	136,332.88	139,741.21
33 EX	114,627.74	117,476.76	120,442.00	123,436.33	126,517.89	129,686.65	132,942.63	136,256.73	139,658.06	143,149.52	146,728.26
34 EX	120,035.00	123,029.34	126,110.89	129,227.28	132,564.68	135,791.60	139,192.94	142,681.47	146,257.22	149,891.13	153,641.32
35 EX	126,036.76	129,180.81	132,416.44	135,688.63	139,192.92	142,581.18	146,152.59	149,815.55	153,570.08	157,385.70	161,323.39

Pay Ranges and Classification Titles	
Range	Title
19 EX	Deputy City Clerk Executive Assistant Staff Accountant
20 EX	General Inspector Golf Professional Purchasing Agent Recreation Supervisor
22 EX	Associate Planner 9-1-1 Coordinator Garage Superintendent Junior Systems Administrator PSB Junior Systems Administrator Transit Operations Supervisor
23 EX	GIS Analyst Human Resource Generalist Project Manager I

Pay Ranges and Classification Titles	
Range	Title
24 EX	Administrative Services Manager Benefits & Risk Manager Code Compliance Supervisor Grants & Programming Coordinator Park Superintendent
26 EX	Assistant Finance Director IT Manager Project Manager II Transit Manager
27 EX	Senior Systems Administrator & Security Manager Water Superintendent
29 EX	Director of Parks and Recreation
31 EX	City Engineer Director of Community Development Director of Finance Director of Human Resources Director of Information Systems
32 EX	City Attorney
35 EX	Director of Public Works

1/1/2025

Non-Represented Hourly (NRH) Overtime Eligible											
Range	Step A	Step B	Step C	Step D	Step E	Step F	Step G	Step H	Step I	Step J	Step K
15 NRH	23.51	24.12	24.70	25.33	25.96	26.60	27.29	27.97	28.67	29.38	30.11
19 NRH	28.37	29.08	29.81	30.56	31.31	32.10	32.90	33.73	34.57	35.42	36.32
20 NRH	29.70	30.45	31.20	31.97	32.77	33.60	34.43	35.31	36.20	37.11	38.03
21 NRH	31.16	31.93	32.74	33.56	34.39	35.27	36.16	37.07	37.94	38.90	39.89

Pay Ranges and Classification Titles	
Range	Title
15 NRH	Secretary II Transit Assistant
19 NRH	Greenkeeper Water Lab Supervisor
20 NRH	Arborist Water Distribution Supervisor Water Operations Supervisor Water Production Supervisor
21 NRH	Maintenance Supervisor Traffic Supervisor

1/1/2025

Temporary, Seasonal and Part-Time Hourly Employees

Range	Step A	Step B	Step C	Step D	Step E	Step F
1 TT	13.00	n/a	n/a	n/a	n/a	n/a
1 T	15.00	n/a	n/a	n/a	n/a	n/a
3 T	15.00	15.50	16.00	16.50	n/a	n/a
4 T	16.00	16.50	17.00	17.50	18.00	n/a
5 T	17.00	17.50	18.00	18.50	19.00	19.50
6 T	18.50	19.00	19.50	20.00	20.50	21.00
7 T	19.50	20.00	20.50	21.00	21.50	22.00

Other Positions

Title	Annual Salary
Board of Fire & Police Chairman	\$660.00
Board of Fire & Police Commissioners	\$300.00
College Intern	Weekly Stipend \$100.00

Pay Ranges and Classification Titles			
Range	Title	Range	Title
1 TT Teen Range	Building Attendant	5 T	Administrative Assistant
	Clerk		Building Services Worker
	Data Entry Clerk		Campground Attendant
	Maintenance Worker		Community Serv Officer
	School Crossing Guard		Equipment Operator
3 T	Concessions		ETSB Assistant
	Intern		Food Manager
	Maintenance Worker		Head Lifeguard/WSI
	Recreation Attendant		Intern
	Scorekeepers		Property Compliance Officer
	Summer Camp Counselor		Project Specialist
	Tennis Instructor		Public Safety Data Entry Clerk
4T	Water Plant Maintenance		Recreation Specialist
	Account Clerk		School Crossing Guard Supervisor
	Building Attendant		Special Projects Coordinator
	Clerk		Specialist Instructor
	Crew Supervisor		Sports Instructor
	Custodian		Transit Building Services Worker
	Data Entry Clerk		Transit Dispatcher
	Engineering Aide		Water Collection Clerk
	Equipment Operator		Water Safety Instructor
	Golf Starter/Marshall	6 T	Handivan Driver
	Head Crossing Guard		Recreation Coordinator
	Lifeguard/Swim Instructor	7 T	Bus Driver
	School Crossing Guard		
	Wading Pool Maintenance		



DATE: January 2025

POSITION TITLE: Director of Human Resources
 DEPARTMENT: Administration
 REPORTS TO: City Manager
 SALARY RANGE: 31 EX

GENERAL DESCRIPTION

Plans, directs, organizes and administers the operations and staff of the Human Resources Department; provides leadership and direction to the organization; interprets the goals and policies of the City under the direction of the City Manager. This position carries out responsibilities in all human resource functions, including but not limited to: employee and labor relations, training, compensation, performance management, policy development and implementation, recruitment, benefits, and employment law compliance.

ESSENTIAL FUNCTIONS

Plans long-range goals, objectives, organizational structure, and overall direction for the department.

Plans and implements short-term or annual goals, objectives, and strategies for the department, project, or program to ensure efficient organization and completion of work.

Develops and administers effective recruitment and staffing strategies, programs and policies.

Manages City's personnel system including position classifications, job descriptions, performance evaluations, job analysis, interviewing and training.

Responsible for the administration of the City's Diversity, Equity, and Inclusion initiatives. Provides direction and training to City officials and employees; enforces the requirements of the programs; receives, refers and monitors all queries.

Initiates investigation action regarding all discrimination charges.

Develops and implements personnel policies, procedures, and programs from accumulated resources and makes recommendations for current decisions and future situations.

Manages employee discipline; including tracking, reviewing appeals relating to discipline, suspension or discharge of employees.

Performs internal investigations related to disciplinary issues.

Acts as principal advisor to the City Manager on personnel matters; advises department heads on personnel problems and interpretation of personnel rules and policies.

Assists with labor relations during contract talks, analyzes, and recommends change in contract language as needed and coordinates negotiating sessions.

Determines overall strategy for labor negotiations and reviews specific strategies as developed by negotiation teams.

Reviews interest arbitration issues, cost analysis, and impact of current cost and precedent-setting issues.

Administers the Performance Management software.

Oversees the administration of the Educational Incentive Program.

Manages Family & Medical leave.

Manages ADA related accommodations or leave programs.

Serves as an administrative representative for the Employee Assistance Program.

Serves as a staff liaison for the City to the Community Relations Commission.

Serves as the Chair of the Employee Relations Commission.

Coordinates internal training for City employees.

Administers all benefit plans, including health, dental, vision, life insurance, and retirement plans.

Serves as the City's Risk Manager.

Responsible for City's Worker's Compensation program.

Provides overall direction for the risk management/safety function; serves as liaison to department, unions, City Manager and legal staff; provides authorization for independent medical examinations, workers compensation settlements, or medical procedures or costs not within normal guidelines.

Receive, investigate, and resolve liability claims prior to litigation.

Administers Department of Transportation required drug and alcohol testing for employees with a commercial driver's license, and the Federal Transit Administration required drug and alcohol testing for Transit drivers.

Develops and recommends operating budget for the department annually; monitors and administers approved budget.

Maintains and upgrades professional knowledge, skills, and development by attending seminars and training programs and reading trade and professional journals and publications.

Performs and completes related work as required or as directed by the City Manager.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

EDUCATION

A bachelor's degree in human resources, psychology, labor relations, public administration or a closely related field.

PHR/SHRM-CP certification is desirable.

WORK EXPERIENCE REQUIRED

Seven to ten years of directly relevant experience in personnel administration, labor relations, or any equivalent combination of education and experience which provides the necessary requirements for the position.

PERSONAL QUALIFICATIONS AND ABILITY

Ability to communicate effectively with employees and the general public; including strong interpersonal, verbal and written communication skills.

Knowledge of EEOC guidelines, rules and regulations.

Knowledge of the American with Disabilities Act (ADA).

Knowledge of human resources practices and theories.

Ability to establish and maintain working relationships with employees and the general public; including interactions in individual, small group and group presentation settings.

Ability to identify problem areas and make recommendations for corrective measures.

Ability to manage complex projects and tasks, multiple assignments, difficult situations and conflict resolution.

Thorough knowledge of managerial/budgetary concepts, theories, practices, and principles.

Thorough knowledge of labor/management relationship concepts and adequate interpersonal skills to insure positive application of those concepts.

Ability to maintain a regular work schedule.

PHYSICAL DEMANDS

This position is primarily sedentary in nature. Incumbents may exert up to 10 lbs. of force occasionally and a negligible amount of force frequently to lift, carry, push, pull, or otherwise move objects, including the human body. Incumbents are usually seated, but may also walk, stand, bend, stoop, reach, handle and finger for brief periods of time. Environmental conditions are typical to those found in a conventional office setting. Must be able to talk and hear.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.



DATE: January 2025

POSITION TITLE: Director of Information Technology
DEPARTMENT: Information Technology (IT)
REPORTS TO: City Manager
SALARY RANGE: 31 EX

GENERAL DESCRIPTION

Under the direction of the City Manager, this individual provides leadership, management, strategic goals, development, implementation and administration of city technology operations, policies and procedures to ensure the accuracy, confidentiality and security of all information technology, and all systems deployed by the City of Galesburg. Assists in the development and implementation of the City information systems and communications goals.

ESSENTIAL FUNCTIONS

Provides oversight and direction for network operations, implementation, maintenance, staging, deployment, and administration of the city's LAN/WAN network infrastructure.

Provides oversight and direction for the purchasing, administration, maintenance, replacing and/or upgrading hardware and software for the various network systems utilized by the City.

Develops and maintains long-range plans for the information technology needs of the organization and oversees the acquisition, installation, and operation of all computer hardware and software.

Coordinates and manages the communication, agreements, and implementation of City technology use and services provided to other governmental or external agencies.

Supervises IT staff and is responsible for all administrative functions of the department.

Develops and maintains organizational security program, strategic technology plan, and disaster recovery plan.

Develops, manages the IT Department budget and the computer replacement fund.

Responsible for making technology purchases for the City.

Research computer hardware and software as needed to improve and maintain the system.

Provides training for various software products utilized by the City to employees.

Purchases, monitors, and maintains hardware and software maintenance agreements.

Defines policies and procedures for E-Government, network security, remote access and endpoint security software.

Management of intergovernmental agreements which include planning, troubleshooting, database development and web page/site creation.

Continually reviews industry standards through professional publications and training opportunities.

Assists and/or provides expertise to other departments while evaluating the purchase of new software or systems.

Coordinate the planning, purchasing, installation, testing and maintenance of technology equipment, products and practices.

Plans and schedules human and technology resources.

Assists in negotiation and coordination activities of hardware, software, telecommunications and support vendors.

Other duties as assigned.

EDUCATION

Bachelor degree in computer science or other related field with equivalent work experience.

WORK EXPERIENCE REQUIRED

Minimum of 8 years experience in progressively responsible information technology area, with a minimum of 5 years management experience at a senior level required.

PERSONAL QUALIFICATIONS AND ABILITY

To understand and evaluate emergent technologies and integrate them into existing business processes with the goal of enhancing organizational capabilities and efficiency.

Strong troubleshooting and management skills with a broad knowledge of hardware, software and technology trends and practices.

Communicates effectively through strong written and verbal skills with staff, coworkers, computer hardware/software vendors and the general public.

Ability to prioritize requests, organize, schedule and coordinate a variety of activities and projects.

Ability to assign, direct and supervise employees.

Ability to lift equipment and materials weighing up to 25 pounds or more.

Knowledgeable of the City's safety procedures and practices.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

PHYSICAL DEMANDS

This position is primarily sedentary in nature. Incumbents may exert up to 25 lbs. of force occasionally and a negligible amount of force frequently to lift, carry, push, pull, or otherwise move objects, including the human body. Incumbents are usually seated, but may also walk, stand, bend, stoop, reach, handle and finger for brief periods of time. Environmental conditions are typical to those found in a conventional office setting. Must be able to talk and hear.



DATE: January 2025

POSITION TITLE: Senior Systems Administrator & Security Manager
DEPARTMENT: Information Technology (IT)
REPORTS TO: Director of Information Technology
SALARY RANGE: 27 EX

GENERAL DESCRIPTION

Under the supervision of the IT Director, will assist in maintaining, modifying, upgrading and managing the information system for the City of Galesburg. The Senior Systems Administrator will work closely with the IT Director in supporting the technology goals of the City of Galesburg and be the primary network / systems architect and information systems security manager. Will act as the Assistant IT director in the absence of the IT Director.

ESSENTIAL FUNCTIONS

Under limited supervision, manages a large multi-platform networking environment. Responsible for administrating, upgrading, maintaining, troubleshooting and replacing such systems as the core network system, virtual server system, E-mail, VoIP phone system, video surveillance system, LaserFiche system, WAN (Wide Area Network) communications, wireless (public/private) networks and all other interconnected and non-interconnected systems used by the City of Galesburg.

Responsible for managing all network resources, applications, and related hardware.

Responsible for, when needed, the implementation of security and disaster recovery and assessments / documentation associated with each of these areas. These include specific disaster recovery services such as a redundant systems plant and backup solutions and documentation for both data storage devices and virtual servers.

Responsible for the development, design, maintenance and repair of the City fiber optic infrastructure, and associated fiber optic communications channels with other entities such as Knox County, State Board of Elections, IDOT, and the City of Monmouth.

Supports internal customers with network and PC assistance.

Manages and directs both Junior Systems Administrators in their respective environments.

Assists with providing IT networking and communications support for the Water Division's SCADA system at both the Galesburg and Oquawka water plants, and all Police and Fire information systems.

Maintains accurate inventory of users, security rights, directories and software versions on the server to secure network resources. Ensures user compliance with all existing Information Systems policies and software licensing agreements.

Implements network security, including building firewalls, applying cryptography to network applications, managing host security, file permissions, and file system integrity. Assists with all security policy and procedure development and user roll out.

Manages the remote access system while ensuring the system is secure from unauthorized users.

Evaluates and/or recommends hardware and software purchases.

Troubleshoots communications, hardware and software problems City-wide as needed.

Provides training of various software products to City employees.

Provides technical consulting services to department / organization regarding use of computers and networks to satisfy business needs.

Develops and maintains databases as needed to provide information and to improve efficiencies.

Continually reviews industry standards through professional publications and training opportunities.

Support PSB Records Management System for all County Law Enforcement agencies, County Probation and for the State Attorney's Office.

Ensures that any confidential information that is viewed or accessible is handled appropriately; will not seek to obtain any confidential information unless it is necessary for the performance of job duties.

Administers the helpdesk ticket system.

Performs system updates, often during off-hours.

Performs other duties as assigned.

EDUCATION

Bachelor degree in computer science or other related field, networking industry / security certification and / or equivalent work experience.

WORK EXPERIENCE REQUIRED

Five years of networking experience. Two years management experience.

PERSONAL QUALIFICATIONS AND ABILITY

Ability to understand and carry out complex instructions in accordance with departmental policies and procedures.

Strong troubleshooting skills and broad knowledge of networking, information security technologies, hardware and software.

Requires the ability to evaluate technology as it applies to the City's needs.

Ability to communicate effectively through strong written and verbal skills with coworkers, computer hardware/software vendors and the general public.

Proficient at administering common network services, such as DNS, DHCP, NTP, etc.

Familiar with common programming or scripting languages, including C#, Javascript, Powershell.

Strong organizational and documentation skills.

Prioritize requests, organize, schedule and coordinate a variety of activities and projects.

Ability to work independently, with minimal supervision.

Ability to respond to computer or network needs outside of normal working hours.

Ability to lift equipment and materials weighing up to 25 pounds or more.

To be knowledgeable and compliant of the City's safety procedures and practices.

PHYSICAL DEMANDS

This position is primarily sedentary in nature. Incumbents may exert up to 25 lbs. of force occasionally and a negligible amount of force frequently to lift, carry, push, pull, or otherwise move objects, including the human body. Incumbents are usually seated, but may also walk, stand, bend, stoop, reach, handle and finger for brief periods of time. Environmental conditions are typical to those found in a conventional office setting. Must be able to talk and hear.



DATE: January 2025

POSITION TITLE: Human Resources Generalist
DEPARTMENT: Administration
REPORTS TO: Director of Human Resources
SALARY RANGE: 23 EX

GENERAL DESCRIPTION

Under the direction of the Human Resources Director, performs a variety of human resource functions. This position carries out responsibilities in the following functional areas: employee and labor relations, training, performance management, onboarding, policy implementation, recruitment/employment, affirmative action, benefit management, workers' compensation, FMLA, and employment law compliance.

ESSENTIAL FUNCTIONS

Develops and administers effective recruitment and staffing strategies, programs and policies.

Manages City's personnel system including position classifications, job descriptions, performance evaluations, job analysis, interviewing and training.

Administers all benefit programs in accordance with collective bargaining agreements and the City's personnel policy.

Assist members in enrollment, amendment and cancellation of benefits, including health insurance, vision, retirement accounts, etc.

Assists with investigation action regarding all discrimination charges.

Develops and implements personnel policies, procedures, and programs from accumulated resources and makes recommendations for current decisions and future situations.

Assists with all aspects of employee discipline; including tracking, reviewing appeals relating to discipline, suspension or discharge of employees.

Assists with internal investigations related to disciplinary issues.

Acts as principal advisor to the Director of Human Resources on personnel matters; advises department heads on personnel problems and interpretation of personnel rules and policies.

Assists with labor relations during contract talks, analyzes, and recommends change in contract language as needed and coordinates negotiating sessions.

Administers the Performance Management software.

Oversees the administration of the Educational Incentive Program.

Coordinates Family & Medical leave.

Coordinates internal trainings for City employees.

Manages ADA related accommodations or leave programs.

Serves as an administrative representative for the Employee Assistance Program.

Serves as the Chair of the Safety Committee. Administers and investigates safety issues, employee and City vehicle accidents, and liability claims and acts as a liaison with the City's third-party administrator.

Serves as a staff liaison for the City to the Community Relations Commission.

Serves as the Chair of the Employee Relations Commission.

Serves as the City's HIPAA Privacy Officer; maintains confidentiality of all health information and assists members in filing HIPAA grievances.

Coordinates internal training for City employees.

Coordinates Department of Transportation required drug and alcohol testing for employees with a commercial driver's license, and the Federal Transit Administration required drug and alcohol testing for Transit drivers.

Performs and completes related work as required or as directed by the Director of Human Resources or City Manager.

EDUCATION

A bachelor's degree in human resources, psychology, labor relations, public administration or a closely related field.

PHR/SHRM-CP certification is desirable.

WORK EXPERIENCE REQUIRED

Three to five years of directly relevant experience in personnel administration, labor relations, or any equivalent combination of education and experience which provides the necessary requirements for the position.

PERSONAL QUALIFICATIONS AND ABILITY

Ability to communicate effectively with employees and the general public; including strong interpersonal, verbal and written communication skills.

Knowledge of EEOC guidelines, rules and regulations.

This description is intended to indicate the kinds of tasks and levels of difficulty that will be required of this position and shall not be construed as declaring what the specific duties and responsibilities of any particular position shall be. It is not intended to limit or in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration describing the duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Knowledge of the American with Disabilities Act (ADA).

Knowledge of human resources practices and theories.

Ability to establish and maintain working relationships with employees and the general public; including interactions in individual, small group and group presentation settings.

Ability to identify problem areas and make recommendations for corrective measures.

Ability to manage complex projects and tasks, multiple assignments, difficult situations and conflict resolution.

Knowledge of managerial/budgetary concepts, theories, practices, and principles.

Knowledge of labor/management relationship concepts and adequate interpersonal skills to insure positive application of those concepts.

To work independently and in groups with minimal supervision.

Ability to maintain a regular work schedule.

PHYSICAL DEMANDS

This position is primarily sedentary in nature. Incumbents may exert up to 10 lbs. of force occasionally and a negligible amount of force frequently to lift, carry, push, pull, or otherwise move objects, including the human body. Incumbents are usually seated, but may also walk, stand, bend, stoop, reach, handle and finger for brief periods of time. Environmental conditions are typical to those found in a conventional office setting. Must be able to talk and hear.



City Council Meeting

Agenda Item Overview

January 21, 2025

AGENDA ITEM: Approval to Submit FY 2025 OPEB Contributions to the City's OPEB Trust

SUMMARY RECOMMENDATION: The City Manager and Director of Finance recommend approval to submit the budgeted FY 2025 OPEB contributions to the City's OPEB Trust account.

BACKGROUND: In addition to pensions, many state and local government employers provide other postemployment benefits (OPEB), such as health insurance, as part of the total compensation offered to attract and retain the services of qualified employees. From an accrual accounting perspective, the cost of OPEB, like the cost of pension benefits, generally should be associated with the periods in which the exchange occurs, rather than the periods when benefits are paid or provided. The annual OPEB cost is equal to the employer's annual required contribution (ARC) to the plan, with certain adjustments if the employer has a net obligation for past under or over contributions.

As of the last audit, for fiscal year ending 2023, the City's OPEB liability is as follows:

Description	Amount
Total OPEB liability	\$14,262,062
Plan assets in OPEB trust	\$2,305,907
Net OPEB liability	\$11,956,155

Since 2013, the City Council has been proactive and has been annually contributing funds, on average approximately \$142,550, to the City's OPEB Trust to offset the City's OPEB liability. Funding the Trust helps to reduce the City's liability and may be viewed positively when the City is requesting or receiving a credit rating which then may help lower interest costs when issuing debt. As of the last quarterly statement received, the ending balance for the OPEB Trust is \$2.782 million. For fiscal year 2025, administration is recommending that the City, excluding the Library and Township, contribute \$146,325 to the City's OPEB Trust account.

BUDGET IMPACT: Sufficient funds are budgeted in the following funds: General, Water, Park & Recreation Fund, Transit Fund, and Refuse Fund.

SUPPORTING DOCUMENTS: None

TOWN OF THE CITY OF GALESBURG

Date: January 21, 2025

Agenda Number: 25-9002

TOWN FUND	<u>\$11,220.02</u>
GENERAL ASSISTANCE FUND	<u>\$4,987.60</u>
IMRF FUND	<u></u>
SOCIAL SECURITY/MEDICARE FUND	<u></u>
LIABILITY FUND	<u></u>
AUDIT FUND	<u></u>
 TOTAL	 <u>\$16,207.62</u>

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01/13/25

Accrual Basis

TOWN of the City of Galesburg - TOWN
Advance Pay Vendor Summary by Month
December 31, 2024 through January 13, 2025

	<u>Dec 31, 24</u>	<u>Jan 1 - 13, 25</u>	<u>TOTAL</u>
Ameren Illinois	495.51	0.00	495.51
CityGalesburg EXPENSES	37.77	0.00	37.77
CityGalesburg GROUP INS	0.00	9,229.84	9,229.84
Eagle Enterprises	0.00	184.68	184.68
IDOR	0.00	698.55	698.55
OSI	0.00	15.04	15.04
Petty Crew, LLC	0.00	117.63	117.63
Royal Cleaning	0.00	441.00	441.00
TOTAL	<u>533.28</u>	<u>10,686.74</u>	<u>11,220.02</u>

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01/13/25

Accrual Basis

TOWN of the City of Galesburg - TOWN
Expenses by Vendor Detail
December 31, 2024 through January 13, 2025

Type	Date	Num	Memo	Account	Clr	Split	Debit	Credit	Balance
Ameren Illinois									
Bill	12/31/2024	53923...	Electric Charge	420 - Town Hall		201 - Accounts...	249.63		249.63
Bill	12/31/2024	53923...	Gas Charge	420 - Town Hall		201 - Accounts...	245.88		495.51
Total Ameren Illinois							495.51	0.00	495.51
CityGalesburg EXPENSES									
Bill	12/31/2024	01897...	Water	420 - Town Hall		201 - Accounts...	20.41		20.41
Bill	12/31/2024	01897...	Sewer	420 - Town Hall		201 - Accounts...	17.36		37.77
Total CityGalesburg EXPENSES							37.77	0.00	37.77
CityGalesburg GROUP INS									
Bill	01/06/2025	0562083	1/25/2025 IN...	460 - Group Insuran...		201 - Accounts...	855.15		855.15
Bill	01/06/2025	0562083	1/25/2025 IN...	460 - Group Insuran...		201 - Accounts...	8,374.69		9,229.84
Total CityGalesburg GROUP INS							9,229.84	0.00	9,229.84
Eagle Enterprises									
Check	01/07/2025	9113	01-17595 9 ...	420 - Town Hall		106 - Cash - C...	184.68		184.68
Total Eagle Enterprises							184.68	0.00	184.68
IDOR									
Check	01/02/2025	12391...	December 20....	462 - Unemployment...		106 - Cash - C...	698.55		698.55
Total IDOR							698.55	0.00	698.55
OSI									
Bill	01/03/2025	10254	Battery for do...	439 - Office Supplie...		201 - Accounts...	5.04		5.04
Bill	01/03/2025	10254	File Sorter	439 - Office Supplie...		201 - Accounts...	10.00		15.04
Total OSI							15.04	0.00	15.04
Petty Crew, LLC									
Bill	01/03/2025	1649	Salt Maintena...	420 - Town Hall		201 - Accounts...	35.00		35.00
Check	01/07/2025	9114	INV 1651 pur...	420 - Town Hall		106 - Cash - C...	82.63		117.63
Total Petty Crew, LLC							117.63	0.00	117.63
Royal Cleaning									
Bill	01/03/2025	20338	20338 Janito...	420 - Town Hall		201 - Accounts...	441.00		441.00
Total Royal Cleaning							441.00	0.00	441.00
TOTAL							11,220.02	0.00	11,220.02

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01/13/25

Cash Basis

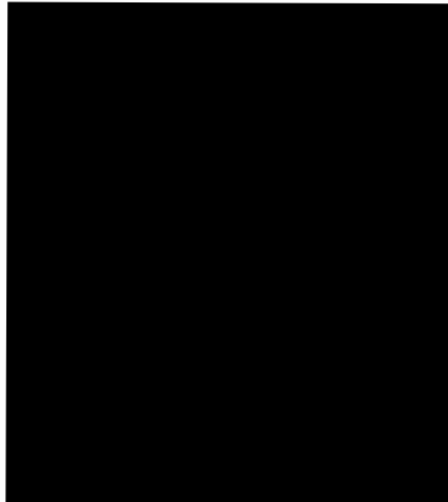
TOWN OF THE CITY OF GALESBURG - GA
General Assistance Advance Payment Report
December 31 2024 - January 13 2025

	Date	Num	Name	Memo	Paid Amount
10 A\$	Expense				
	602 - Gen Assistance - Rent				
	12/31/2024	25509	LL Glasnovich, Thomas		325.00
	01/03/2025	25510	LL Baker, Shawn		425.00
	01/03/2025	25513	LL KCHA		62.00
	01/06/2025	25516	LL KCHA		27.00
	01/06/2025	25520	LL Finzel, Paul		439.00
	Total 602 - Gen Assistance - Rent				1,278.00
	612 - Gen Assistance - Misc/Lndry/Tra				
	01/03/2025	25514	LL KCHA Laundry		20.00
	01/06/2025	25515	Oakbrook Corp/Mary Allen ...		20.00
	01/06/2025	25517	LL KCHA Laundry		20.00
	Total 612 - Gen Assistance - Misc/Lndry/Tra				60.00
	614 - Emergency Assistance - Utility				
	12/31/2024	25506	City WATER Galesburg		419.94
	01/03/2025	25511	City WATER Galesburg		542.81
	01/06/2025	25518	City WATER Galesburg		289.45
	Total 614 - Emergency Assistance - Utility				1,252.20
	Total Expense				2,590.20
	Net Income				-2,590.20

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TOWN OF THE CITY OF GALESBURG - GA
General Assistance Payment Due Report
 December 31 2024 - January 13 2025

Type	Name	Num	Date	Memo	Amount
Dec 31, '24 - Jan 13, 25					
Bill	Big Lots	3100035478	01/03/2025		98.95
Bill	Big Lots	3100035477	01/03/2025		97.37
Bill	Hy-Vee Main St # 1216	G18216	01/06/2025		97.59
Bill	Hy-Vee Main St # 1216	G18209	01/06/2025		150.00
Bill	Hy-Vee Main St # 1216	G18201	01/06/2025		149.78
Bill	Hy-Vee Main St # 1216	G18194	01/06/2025		155.15
Bill	Hy-Vee Main St # 1216	G8197	01/06/2025		150.00
Bill	Hy-Vee Main St # 1216	G18199	01/06/2025		199.67
Bill	Hy-Vee Main St # 1216	G18207	01/06/2025		196.24
Bill	Hy-Vee Main St # 1216	G18241	01/13/2025		190.98
Bill	Hy-Vee Main St # 1216	G18236	01/13/2025		148.91
Bill	Hy-Vee Main St # 1216	G18245	01/13/2025		197.64
Bill	Hy-Vee Main St # 1216	G18226	01/13/2025		100.00
Bill	Salvation Army Thrift Store	G18162	01/10/2025		49.39
Bill	Salvation Army Thrift Store	G8190	01/10/2025		93.34
Bill	Salvation Army Thrift Store	G18145	01/10/2025		49.92
Bill	Salvation Army Thrift Store	G18069	01/10/2025		74.88
Bill	Salvation Army Thrift Store	G1809	01/10/2025		49.89
Bill	Salvation Army Thrift Store	G18131	01/10/2025		97.81
Bill	Salvation Army Thrift Store	G18054	01/10/2025		49.89
Dec 31, '24 - Jan 13, 25					2,397.40